**School District of Indian River County**
**School Volunteer Program**
**6500 57th Street**
**Vero Beach, Florida 32967**
**(772) 564-3000**

# *Field Trip Application (Chaperone)*

***Must be submitted 3 weeks prior to field trip.***

***PLEASE PRINT***

**Date_____/_____/_____ Teacher_____ School_____**

**Child's Name_____**

**Chaperone's Name_____ Driver's License #_____**
**Last First Middle Initial**

**Address_____**
**Street City State Zip Code**

**Date of Birth_____/_____/_____ Phone # (_____) _____ Social Security # _____-_____-_____**

**For the safety and protection of our students, please answer the following:**

**Have you ever been convicted, pled nolo contendere (no contest), had a record sealed or expunged, been placed on probation, enrolled in a pretrial diversion program or had adjudication withheld in a criminal offense, felony, misdemeanor or otherwise, or are there any criminal charges pending against you other than a non-criminal or minor traffic violation? ☐ Yes ☐ No**

**If yes, give details below. Note: Failure to record such an offense may result in disqualification as a Volunteer. DUI/DWI are criminal offenses. (This is not inclusive. Other traffic offenses are criminal as well. If you are in doubt concerning this, consult an attorney.**

| Where Arrested | Date(s) / / | Nature of Charge(s) | Disposition(s) |
|---|---|---|---|
| | / / | | |
| | / / | | |

***It is the policy of the School District of Indian River County to conduct Criminal Background checks for persons who participate in student contact activities.**

**Please note the rules for field trips in our Indian River County Public Schools:**

- All chaperones must be 21 years of age.
- Attend chaperone training as requested by your school.
- Dress appropriately.
- No siblings can attend.
- Supervise your group at all times.
- Get to know the students in your group. Make the trip a great experience for everyone in the group.
- Follow the planned timeline and itinerary. Be sure your group is in the right place at the right time.
- Accompany your students to the restroom area. The entire group must stay together.
- Never permit students to leave your group.
- Smoking, tobacco products, and alcohol are not permitted by School Board Policy.
- Do not use profane or inappropriate language.
- Do not buy drinks, snacks, treats or souvenirs for your group unless it has been planned as part of the trip.
- Do not ask other chaperones to supervise your group.
- Do not use cell phones except for emergency purposes.
- In an emergency, always contact lead teacher first. In an EXTREME emergency, call 911. Always remain calm.
- Failure to comply with Field Trip rules could result in disciplinary action being taken.

**Signature_____ Date_____/_____/_____**

**Principal's Signature_____**

**Field Trip Coordinator's Signature_____**