

Procedures for the Individual Educational Plan (IEP) Meeting

The IEP Team must follow a process to ensure fidelity of implementation of an IEP meeting

GROUND RULES AND NORMS

Student Focused

Data Based Discussion

Stay on Topic

Stay Objective

Focus Your Attention/Avoid perusing phone

Student Oriented

Consider All Viewpoints

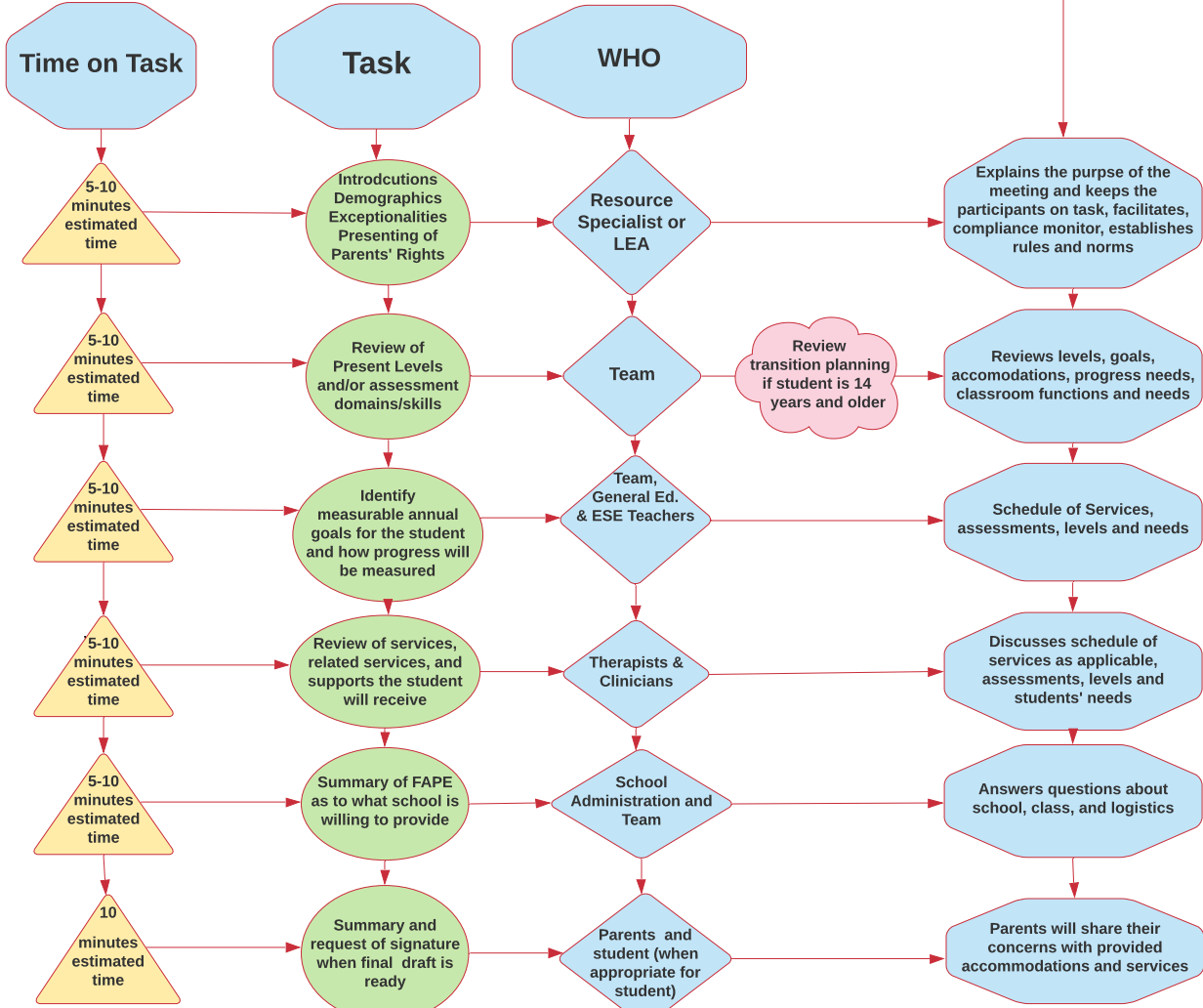
Listen Respectfully

Encourage Team members' participation

Keep focused on student's needs

AGENDA STEPS

ENTER DATA IN PEER



MEETING ROLES AND RESPONSIBILITIES

Explains the purpose of the meeting and keeps the participants on task, facilitates, compliance monitor, establishes rules and norms

Reviews levels, goals, accommodations, progress needs, classroom functions and needs

Schedule of Services, assessments, levels and needs

Discusses schedule of services as applicable, assessments, levels and students' needs

Answers questions about school, class, and logistics

Parents will share their concerns with provided accommodations and services