



# SECONDARY DEPARTMENT CHAIRS

FOCUS GROUP

FEBRUARY 2020

SDIRC STRATEGIC PLAN

PRACTICE...

○ EQUITY IN VOICE

○ RESPECTFULNESS IN SPIRIT

○ BALANCE IN PERSPECTIVE

# GROUND RULES

# Secondary Department Chairs

*Excellence: what would you see, hear, feel?*

*Peaceful Waters*

What is going well? Where are you seeing progress?

*Rough Waters*

What are areas in need of improvement or of ongoing struggle?

## *Uncharted Waters*

What are specific areas of opportunity not yet explored or acted upon?

## *Additional Feedback*

What additional feedback do you have that did not fit into one of the other categories?

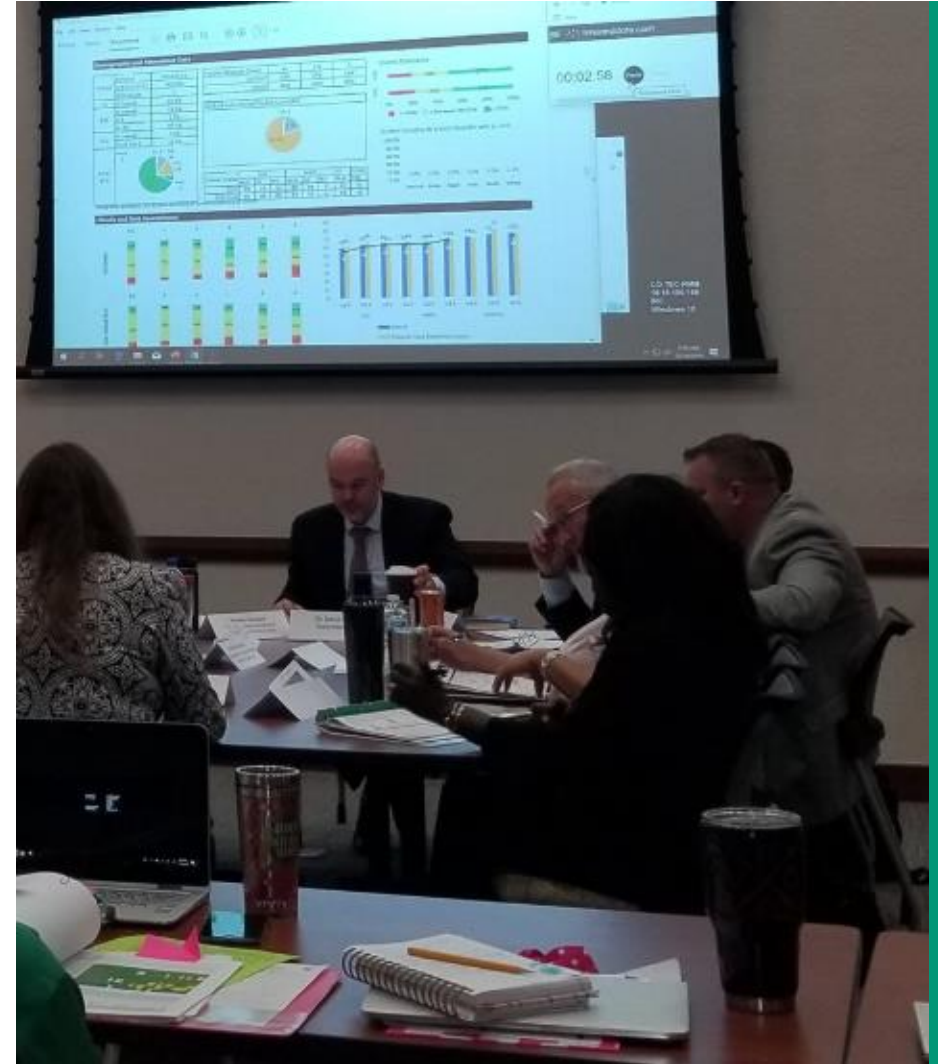
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*Please provide us with any bright spots or opportunities for growth as related to your participation in this focus group session.*

# FEEDBACK PROTOCOL

## Getting Started

1. Identify a **facilitator**, **recorder**, **timekeeper**, and **reporter**.
  - **Facilitator:** Responsible for keeping the group on task and focused on the protocol.
  - **Recorder:** Record notes according to the protocol.
  - **Timekeeper:** Responsible for monitoring times and informing the facilitator when allotted times are exceeded.
  - **Reporter:** Responsible for sharing out the small group feedback with the large group in a succinct manner.



# FEEDBACK PROTOCOL

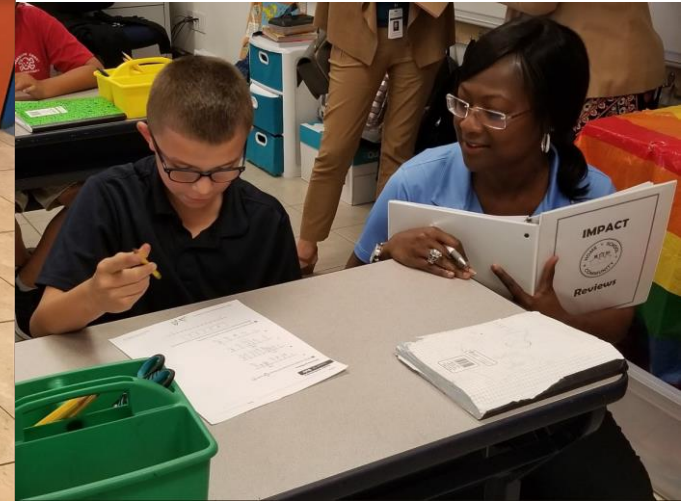
## Steps

1. Each participant will individually brainstorm and write responses to the questions presented on their individual legal-sized feedback sheet.  
(2 minutes)
2. In round robin style, the **facilitator** will have each small group team member share, in 30 seconds or less, their reflections in response to the question.  
(3 minutes)
3. After all small group team members have shared their reflections, the **facilitator** will lead the team through consolidating and reaching consensus on the most important feedback to share with large group. The **recorder** will recorder this information on the tabloid-sized feedback sheet.  
(7 minutes)
4. The **reporter** will be ready to share the information with the larger group when called upon by the meeting facilitator.



## THE NON-MIRACLE, MIRACLE QUESTION

# SDIRC



# WHAT IS EXCELLENCE?

- What does it look like?
- What do you hear?
- How do you feel?

# TIME TO

SHARE OUT

EXCELLENCE





**Consider your roles as  
a secondary department  
chair...**

# **Peaceful Waters**

- **What is going well?**
- **Where are you seeing  
progress?**



# TIME TO SHARE OUT

Peaceful Waters



**Consider your role as a  
secondary department  
chair...**

- **What are areas in  
need of  
improvement...**
- **or are of ongoing  
struggle?**

# **Rough Waters**



# TIME TO SHARE OUT

Rough Waters



CONSIDER YOUR ROLE AS A SECONDARY DEPARTMENT CHAIR...

What are specific  
areas of  
opportunity not  
yet explored...

or acted upon?



**Uncharted  
Waters**

# TIME TO SHARE OUT

Uncharted Waters





**THANK YOU  
FOR PARTICIPATING!**