

AP Check Runs and Cut Off Dates
FY 2019-2020

It is important that all invoices, support documentation, and travel reimbursements are submitted to the Finance Department by the cut off date to ensure that your check will be processed on the A/P check date below.

Online Receiving must be entered on Focus in-order for payment to be processed

The district reserves the right to amend this tentative payment calendar and process payments in accordance with Florida Statutes 218.73 and 218.735

THIS CALENDAR MAY BE SUBJECT TO CHANGE DURING THE YEAR

Cut Off Dates	A/P Check Date / Postive Pay Posting	Day
Accrual Run	07/15/19	Monday
07/17/19	07/31/19	Wednesday
08/02/19	08/16/19	Friday
08/16/19	08/30/19	Friday
08/30/19	09/13/19	Friday
09/16/19	09/30/19	Monday
10/01/19	10/15/19	Tuesday
10/17/19	10/31/19	Wednesday
11/01/19	11/15/19	Friday
11/13/19	11/27/19	Wednesday
12/02/19	12/13/19	Friday
01/01/20	01/15/20	Wednesday
01/17/20	01/31/20	Friday
02/03/20	02/14/20	Friday
02/14/20	02/28/20	Friday
02/28/20	03/13/20	Friday
03/17/20	03/31/20	Friday
04/01/20	04/15/20	Wednesday
04/16/20	04/30/20	Thursday
05/01/20	05/15/20	Friday
05/15/20	05/29/20	Friday
06/01/20	06/15/20	Monday
06/17/20	06/30/20	Tuesday