## **Focus Parent Portal Registration**

(Registration requires Google Chrome, Mozilla Firefox, or Safari)

https://sdirc.focusschoolsoftware.com/focus/auth/

Please **do not** use Internet Explorer to perform the following steps

- 1. Log on to this site: <a href="https://sdirc.focusschoolsoftware.com/focus/auth/">https://sdirc.focusschoolsoftware.com/focus/auth/</a>
- 2. To set up an account for the first time, click on the first link. If you already have an account and wish to add another child, click on the second link.

School District of Indian River County		
Welcome to the Indian River Schools SIS parent registration portal. The Focus Parent Portal is a tool designed to enhance communication and involvement for you in your child's education. This portal will allow you to monitor your child's progress in school by providing timely access to both assignments and grades that are entered by the teacher throughout the grading period. This communication tool will improve your ability to assist your child and to communicate with the teacher if necessary.		
If you wish to create a Parent Portal Account, you have three options to choose from:  1. If you do not know your child's Student ID number, you cannot register from home and you will need to visit your child's school and bring with you a valid Driver's License or a government-issued photo ID.		
<ol><li>If your child's social security number is on file with the school district and you know your child's Student ID number, you can register from home. By using a valid email address, you can create and activate your account using the attached directions.</li></ol>		
3. If you know your child's Student ID number but your child's SSN is not on file with the district or you are not willing to provide the last four digits of your child's Social Security Number, you can create an account from home using the attached directions but will need to visit the school to activate your account.		
I DO NOT have an Account Registered on the Parent Portal but my child is Actively Enrolled		
There are Account Projectored on the Percent Postal but would like to ADD A CUII D		

I have Forgotten My Password and would like to generate a new one

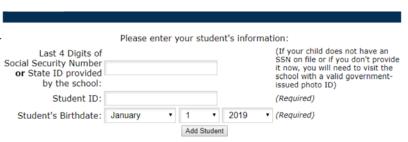
Haga clic aquí para crear/actualizar su cuenta de portal de padres de Focus en español

3. You will be prompted to enter your First & Last Name as it appears on your driver's license plus your email address.

School District of Indian River County		
Please enter your name exactly as it appears on your driver's license as well as a valid email address:		
First Name:	(Required)	
Middle Name:	(Optional)	
Last Name:	(Required)	
Email Address:	(Required)	
Submit		

- 4. You will then be prompted to enter:
- The last four digits of your child's social security number (If your child does not have an SSN on file or if you don't provide it now, you will need to visit the school with a valid government-issued photo by the school:

  ID.) Or, enter the last 4 of the State ID.
- Student ID number
- Birthdate
- · Then click on 'Add Student'
- 5. On the next screen you will select either:
- I would like to ADD ANOTHER CHILD or
- I am FINISHED adding students. CREATE MY ACCOUNT



## Students

[ I would like to ADD ANOTHER CHILD ]
[ I am FINISHED adding students CREATE MY ACCOUNT ]

NOTE: Your **User Name** is the <u>email address</u> that you entered during the signup process.

FOCUS will display your temporary password on the screen. Write this down because an email containing your password is not generated.

Thank you for registering, your account has been created.
You can now login using the credentials below:

Username: @gmail.com
Password:

This information will NOT be emailed to you, please write it down.

[ click here to LOGIN to the parent portal ]