

The District School Board of Indian River County met on June 21, 2019, at 12:30 p.m. The Special Business Meeting was called and attended by a majority of the members of the Board and held in the Joe N. Idlette, Jr. Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Laura Zorc, Vice Chairman Tiffany M. Justice, and Board Members: Teri Barenborg, Jacqueline Rosario, and Dr. Mara Schiff. Dr. Susan Moxley, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present.

### Special Business Meeting Minutes

- I. Meeting was called to order by Chairman Zorc at 12:30 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG led by Chairman Zorc.

Chairman Zorc asked Dr. Moxley to clarify the purpose of this Special Business Meeting. Dr. Moxley reviewed all of the steps that were taken in calling the meeting. She also gave a brief review of the items she is getting ready to present.

- III. ADOPTION OF ORDERS OF THE DAY

Chairman called for a Motion to Adopt the Orders of the Day. Mrs. Justice moved approval. Mrs. Barenborg seconded the motion and it carried unanimously, with a 5-0 vote.

- IV. CITIZEN INPUT

There was no Citizen Input.

- V. CONSENT AGENDA

No Consent Items

- VI. ACTION AGENDA

- A. **Approval of Revised Organizational Chart – Dr. Moxley**

Approval of the revised 2019-2020 Organizational Chart. Superintendent recommends approval.

Chairman Zorc recognized Dr. Moxley. Dr. Moxley reviewed the suggested revision of the Organizational Chart. After which time, Chairman Zorc called for a Motion. Mrs. Justice moved approval. Dr. Schiff seconded the motion and it carried unanimously, with a 5-0 vote. The Board Members and Dr. Moxley had a brief discussion.

- B. Approval of Updated Job Description for Chief Financial Officer (CFO) – Dr. Moxley**  
This agenda item is a revised job description for Chief Financial Officer. Superintendent recommends approval.

Chairman Zorc recognized Dr. Moxley. Dr. Moxley reviewed the job description information with the Board Members and audience. Chairman Zorc called for a Motion. Mrs. Justice moved approval. Mrs. Rosario seconded the motion and it carried unanimously, with a 5-0 vote.

- C. Approval of Updated Job Description for Assistant Superintendent of Human Resources and School Administration – Dr. Moxley**

This agenda item is a revised job description for Human Resources and Administration, which includes oversight for leadership development. Superintendent recommends approval.

Chairman Zorc recognized Dr. Moxley. Dr. Moxley reviewed the updated job description with the Board Members and audience. Chairman Zorc called for a Motion. Dr. Schiff moved approval. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote.

- VII. SUPERINTENDENT’S REPORT  
Nothing to report
- VIII. DISCUSSION  
No discussion items
- IX. SCHOOL BOARD MEMBER MATTERS  
Nothing to report
- X. INFORMATION AGENDA  
No information items
- XI. SUPERINTENDENT’S CLOSING  
Nothing to report
- XII. ADJOURNMENT – Chairman Zorc  
Meeting adjourned at approximately 1:24 p.m.