

**INDIAN RIVER COUNTY SCHOOL BOARD TRUTH IN  
MILLAGE  
RECOMMENDED TIMETABLE FOR  
BOARD WORKSHOPS & PUBLIC HEARINGS FY 2019/2020**

| <b><u>DATE</u></b>                        | <b><u>TIME</u></b> | <b><u>FORMAT</u></b>  | <b><u>ACTIVITY</u></b>   |
|---|--------------------|-----------------------|--|
| <b>April 23, 2019<br/>(Tuesday)</b>       | <b>10:00 AM</b>    | <b>WORKSHOP</b>       | <ul style="list-style-type: none"> <li>- 2019/20 Legislative Conference Report &amp; Proposed FEFP Funding</li> <li>- Review 2018/2019 Expenditures</li> <li>- Review 2019/2020 Projections</li> </ul>   |
| <b>May 28, 2019<br/>(Tuesday)</b>         | <b>10:00AM</b>     | <b>WORKSHOP</b>       | <ul style="list-style-type: none"> <li>- Review Department Budgets for 2019/2020</li> <li>- Review Proposed Budget Adjustments</li> </ul>  |
| <b>June 25, 2019<br/>(Tuesday)</b>        | <b>10:00 AM</b>    | <b>WORKSHOP</b>       | <ul style="list-style-type: none"> <li>- Review of Five Year Capital Outlay Plan</li> <li>- Review Final Budget after proposed Budget Adjustments</li> </ul>   |
| <b>July 1, 2018<br/>(Monday)</b>          |                    |                       | Property Appraiser certifies Tax Roll no later than July 1 (Form DR-420S Certification of Taxable Value)   |
| <b>July 19, 2019<br/>(Friday)</b>         |                    |                       | Florida Department of Education computes required local effort (RLE) millage and certifies rate to each school district no later than July 19  |
| <b>July 23, 2019<br/>(Tuesday)</b>        | <b>6:00 PM</b>     | <b>BOARD MEETING</b>  | <ul style="list-style-type: none"> <li>- Superintendent submits a <i>proposed</i> budget to the School Board for approval prior to advertising. School Board approval to advertise the Tentative Budget and Proposed Millage Levy</li> </ul>   |
| <b>July 26, 2019<br/>(Friday)</b>         |                    |                       | <p>District staff publishes required tentative TRIM advertisements.</p> <ul style="list-style-type: none"> <li>• Ad must run no later than 29<sup>th</sup> day</li> <li>• Ad must also include “to adopt” proposed millage of capital outlay with prioritized list of projects</li> </ul>              |
| <b>July 30, 2019<br/>(Tuesday)</b>        | <b>5:01 PM</b>     | <b>PUBLIC HEARING</b> | <p>School Board tentatively adopts millage and budget at this tentative hearing.</p> <ul style="list-style-type: none"> <li>• Hearing must be held 2-5 days after advertisement runs in the newspaper</li> </ul>   |
| <b>July 31, 2019<br/>(Wednesday)</b>      |                    |                       | District staff advises the Property Appraiser (by E-TRIM) and written notice to the Tax Collector’s Office of the proposed millage roll-back rate, and the time, date, and place of the final budget Hearing. (Certified DR-420S)  |
| <b>September 10, 2019<br/>(Tuesday)</b>   | <b>5:01 PM</b>     | <b>PUBLIC HEARING</b> | <p>Special School Board meeting to approve the 2018-19 Annual Financial Report (AFR), approve to transmit the Program Cost Report, and to approve the Final Budget amendments of FY 2017-18</p> <ul style="list-style-type: none"> <li>• This meeting must precede the Final Budget Hearing</li> </ul> |
| <b>September 11, 2019<br/>(Wednesday)</b> |                    |                       | <p>District staff will forward the adopted millage resolution to Property Appraiser, Tax Collector, and the Department of Revenue.</p> <ul style="list-style-type: none"> <li>• This is required by the Department of Education and must be done</li> </ul>  |

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| <b>September 11, 2019<br/>(Wednesday)</b> |  |  | District staff will transmit/submit approved adopted budget, AFR, and Program Cost Report to Department of Education (DOE) <ul style="list-style-type: none"> <li>• Legal due date to the DOE is September 11</li> </ul> |
| <b>October 10, 2019<br/>(Thursday)</b>    |  |  | District staff will certify TRIM Compliance to the Department of Revenue and Department of Education <ul style="list-style-type: none"> <li>• This must be done within 30 days of budget adoption</li> </ul>             |

\*\*Note: TRIM timetable is based on the Property Appraiser certification of the tax roll on July 1, 2019  
 If the Property Appraiser certifies the tax roll after July 1<sup>st</sup> 2019 this timeline may need to be revised.