

The District School Board of Indian River County met on November 21, 2017, at 6:00 p.m. The Business Meeting was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Shawn R. Frost, Vice Chairman Charles G. Searcy, and Board Members: Dale Simchick, Laura Zorc, and Tiffany M. Justice. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Deacon Don Battista of St. Helen’s Catholic Church of Vero Beach.

### Meeting Minutes

- I. Meeting was called to order by Chairman Frost at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY Sebastian River High School’s Navy Junior ROTC under the Direction of (Lieutenant Commander) LCDR James Landis USN (Retired) and (Master Sergeant) MSgt. Michael Hussey USMC (Retired).
- III. ADOPTION OF ORDERS OF THE DAY  
Chairman Frost asked if the members would like to move any items from Consent to Action. Dr. Rendell asked if the Board would accept the Human Resources Consent B Amendment. Mr. Searcy asked to have Consent F moved to Action. Chairman Frost called for a Motion to Adopt the Orders of the Day with the two stated changes. Mrs. Simchick motioned to Adopt the Orders of the Day, as amended. She requested Consent F be moved to Action. Mr. Searcy seconded the motion and it carried unanimously, with a 5-0 vote.
- IV. PRESENTATIONS  
Dr. Rendell briefly shared the list of Presentations.
  - A. **Casual for a Cause Check Presentation – American Cancer Society**  
American Cancer Society, Jenny Davis – Community Manger was present for the check presentation. Cristen McMillan reviewed the Casual for a Cause and shared a check in the amount of \$4528 was being presented to Jenny Davis. Prior to accepting the check, Ms. Davis presented an award to Dr. Rendell for raising over \$12,000 for the Real Men Wear Pink Campaign. A photo was taken with Ms. Davis, Dr. Rendell and the Board Members.

**B. ConEdison Solutions Check Presentation – by Mr. Alan Beer**

Ms. McMillan turned this over to Mr. Morrison who explained the energy savings contracting. He continued to explain the program and partnership with ConEdison Solutions. Mr. Morrison introduced Mr. Beer, and a check was presented to the District in the amount of \$140,794. Mr. Beer took this opportunity to speak to the Board Members and thank them for the Districts participation. A photo was taken with Mr. Beer, Mr. Morrison, Dr. Rendell, and the Board Members.

**C. Musical Rendition by Rosewood Magnet School – Ms. Joann Palmer**

Ms. McMillan introduced the Rosewood Magnet School Panther Performers, 4<sup>th</sup> and 5<sup>th</sup> graders. They will be singing the school song, Heal the World and Rudolph the Red Nose Reindeer.

**D. Short Video on School Initiatives- Observation of Veterans Day.**

The video showed how the different schools celebrated, welcomed and participated with our local veterans. Veterans in the Classroom Program was also covered in the video.

V. CITIZEN INPUT

Mike Murray – CWA Make Up Days

VI. CONSENT AGENDA

Chairman Frost called for a MOTION. Mrs. Simchick moved approval of the Consent Agenda. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote. Dr. Rendell asked the Chairman if he could speak with regards to Consent C. He wanted to share with the Board Members and audience that the band members were invited to march in a parade in London in 2019. Funding will all be done by the band members. Dr. Rendell and the Board wish them well in the fund raising and the trip.

**A. Approval of Minutes – Dr. Rendell**

1. Approval of October 24, 2017 – Superintendent’s Workshop Minutes
  2. Approval of October 24, 2017 – Business Meeting Minutes
- Superintendent recommends approval.

**B. Approval of Personnel Recommendations – Mr. Green**

Attached is a list of personnel recommendations that includes personnel additions, terminations, and/or changes. Superintendent recommends approval.

**C. Approval of Vero Beach High School Band to travel to London – Mrs. Dampier**

Vero Beach High School is requesting permission for members of the Fighting Indians Band to travel to London. The band has been invited to perform in the London New Year's Day Parade. The band was chosen by a selection committee affiliated with Youth Music of the World. The group will depart on December 26, 2018, and will return on January 2, 2019. All insurance requirements have been completed. The costs for this trip will be paid through fund raising. There will be no cost to the District. Superintendent recommends approval.

**D. Approval of Donation – Mr. Morrison**

1.) Wabasso School received a donation in the amount of \$1,500 from the Fraternal Order of the Eagles. The funds will be used to purchase classroom materials to enrich rich student academic instruction for the students of Wabasso School.

2.) The Public Information Office received a donation in the amount of \$5,695 from Napier & Rollin PLLC for the Teacher and Employee of the Year dinner.

3.) Vero Beach High School received a donation in the amount of \$1,500 from Jean L. Taylor. The funds will be utilized by the Vero Beach High School Swim Team.

Superintendent recommends approval.

**E. Approval to Dispose of Surplus Property – Mr. Morrison**

This request is for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represent property to be deleted from various inventories and/or for items that have been declared surplus. After Board approval, property will be recycled and/or auctioned. Superintendent recommends approval.

VII. ACTION AGENDA

Chairman Frost brought Consent F to the top of the Action Items for discussion and vote. He asked Mr. Searcy to speak with regards to this. It was asked for the Exhibit B that was mentioned in the blurb. Mr. Morrison explained he did not have this with him to present and it was asked to have this item tabled until the December meeting. The Chairman asked if it would cause a problem. Mr. Morrison said the date can be changed. Mrs. Zorc made a Motion to bring this back in December meeting for a vote. Mr. Searcy seconded the motion. Chairman Frost requested it to be tabled this and motion was withdrawn from both Mr. Searcy and Mrs. Zorc. Mrs. Simchick made a Motion to table until information was provided or move it until the December meeting. Mrs. Justice seconded the motion.

**A. Approval to Renew RFP #2016-07 with Aon Consulting Inc. Operating as Aon Hewitt for Employee Health and Wellness Benefits Consultant – Mr. Morrison**

Pursuant to the terms and conditions of RFP #2016-07, the Purchasing Department is requesting approval to renew this RFP for one additional year. This is renewal two of two. There are no direct costs for these services as the consultant's fees are generated by insurance commissions. The new contract period will be December 9, 2017, through December 8, 2018. All terms and conditions will continue as stated in the associated agreement. Please see attached backup. Superintendent recommends approval.

**B. Approval to Accept Construction Attestation Report for the Indian River County School Board’s Administrative Complex– Mr. Morrison**

On August 12, 2008, The School Board approved, District staff to engage the firm of Carr, Riggs & Ingram, LLC, to perform agreed upon procedures relative to the construction costs and related contract for the construction of the Alternative Education Center. Subsequently, under the Superintendent’s purchasing authority, this firm was engaged to perform construction attestation services for various CMAR projects undertaken by the District. The purpose of this engagement is to enact best business practice to affirm that the contract terms were properly applied to the job costs of the project and to ensure the District did not overpay for any items during the billing process. The cost of this attestation is approximately \$11,200 and was paid for out of the capital projects fund. In the event, any project costs are recovered, the proceeds will be used to offset the fee. Based on the attestation procedures performed the following is a reconciliation of the guaranteed maximum price (GMP) versus total amounts paid:

<b>Construction:</b>	<b>Amounts</b>
Adjusted GMP per Construction Manager	\$ 5,750,474
Adjusted GMP based on attestation procedures	\$ 5,749,238
Owed to the district	\$ 1,236

A check in the amount of \$1,236 has been received from Pirtle Construction in full settlement of the amount owed to the District for the Administrative Complex project. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell reviewed this with everyone and asked Mr. Morrison if he had anything to add. Mr. Morrison reviewed the information with the Board and shared how the penalty being entered into the contract has worked. Mrs. Simchick made the Motion to approve. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote. All of the Board Members were pleased with bringing this penalty back to the contracts.

**C. Approval to Award Invitation to Bid (ITB) #04-0-2018/JC for Mechanical Services and Repairs to Mid-State Mechanical of Vero Beach, Inc. as Primary Vendor and Climate Control Mechanical Service as Secondary Vendor - Mr. Morrison**

The purpose and intent of this Invitation to Bid was to secure firm fixed hourly rates for mechanical services such as HVAC installation, maintenance, repairs, sheet metal work, chiller change outs, chilled water piping and other work as requested on an as needed basis for projects and repairs. The majority of work for these projects will take place when students are absent from the campus such as late afternoons or weekends. To meet the time and task demands of this school district, primary and secondary awards will be made. If for some reason the primary awardee is not able to keep up with assignments the secondary awardee will be activated. The estimated financial impact is ~~\$200,000~~ \$300,000. The term of this ITB is November 22, 2017 through November 21, 2018 and may, by mutual agreement between the Board and the awardee, be renewed for two additional one year periods. The Purchasing Department recommends primary award to Mid-State Mechanical of Vero Beach, Inc. as the lowest and best responsive and responsible bidder meeting specifications, terms and conditions and secondary award to Climate Control Mechanical Service. Please see attached backup. Superintendent approves recommendation.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell shared the information with the audience and asked Mr. Morrison to explain. Mr. Morrison briefly explained the reputation this company has with the District and the company being local as well. Chairman Frost called for a MOTION. Mrs. Simchick moved approval. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote.

**D. Approval of Agreement for Contracted Services Invitation to Bid (ITB) #04-0-2018/JC for Mechanical Services and Repairs to Mid-State Mechanical of Vero Beach, Inc. as Primary Vendor and Climate Control Mechanical Service as Secondary Vendor - Mr. Morrison**

Approval is recommended for the Agreement for Contracted Services between the School District of Indian River County and Mid-State Mechanical of Vero Beach, Inc. as primary vendor and Climate Control Mechanical Service as secondary vendor for mechanical services and repairs. The estimated expenditure for the contract period of November 22, 2017 through November 21, 2018 is ~~\$200,000~~ \$300,000. See attached backup. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell shared the information with the audience. He explained this was the same as Action Item B. Chairman Frost called for a MOTION. Mrs. Simchick moved approval. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote.

Chairman Frost brought back Consent Item F. Mr. Morrison was unable to provide the information at that time. Mrs. Simchick made a Motion to bring back Consent Item F to the December 12th Meeting. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote.

**E. Approval to Award Request for Proposal (RFP) #02-0-2018/JC Employee Benefits Audit to Siver Insurance Consultants - Mr. Morrison**

The purpose and intent of this RFP is for the outsourcing of a qualified firm to conduct a comprehensive claims audit of the District's self-insured employee and retiree health Benefits Program that is administered by Blue Cross Blue Shield of Florida. This RFP will be awarded to a single firm as a group. Award will be made not on the basis of price alone, but to the proposal whose submission contains the most advantageous combination of price, qualifications, experience, references and work capacity. The total cost of this project is not to exceed \$30,000. The Purchasing Department recommends award to Siver Insurance Consultants as the best responsive and responsible bidder meeting specifications, terms and conditions. See attached backup. Individual evaluation sheets are on file in the Purchasing Department. Superintendent approves recommendation.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell the information with the audience. He asked Mr. Morrison if he had anything to add. Mr. Morrison reviewed why the audit was selected and some of the scope of work. Chairman Frost called for a MOTION. Mrs. Justice moved approval. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote.

**F. Approval of Agreement for Contracted Services Request for Proposals (RFP) #02-0-2018/JC for Employee Benefits Audit to Siver Insurance Consultants – Mr. Morrison**

Approval is recommended for the Agreement for Contracted Services between the School District of Indian River County and Siver Insurance Consultants to conduct a comprehensive claims audit of the District's self-insured employee and retiree health benefits program. The total cost of this project is not to exceed \$30,000. See attached backup. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell explained that this is the same as Action Item D, just that one was the RFP and this was the awarding of the contract. Dr. Rendell was seeking the Board's approval. Chairman Frost called for a MOTION. Mr. Searcy moved approval and Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

**G. Approval of Agreement For Construction Contracted Services with Macy Construction Corp, for Citrus Elementary School Walkway Covers – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and Macy Construction Corp, to furnish all materials and install new extruded aluminum walkway covers at Citrus Elementary School as outlined in the proposal. This Agreement is the result of the lowest of multiple quotes, in compliance with School Board Policy 6322, Competitive Solicitation Requirements for Construction Contracting, Section C. The cost of construction of this project is not to exceed \$62,800, which includes the proposal amount of \$52,800 and an owner added contingency in the amount of \$10,000. This Agreement includes all labor, materials and engineering, for an estimated overall total project cost of \$62,800. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell shared the information with the audience. He explained that Action F and G are the same, just two different schools. Chairman called for a MOTION. Mrs. Simchick moved approval. Mrs. Justice seconded the motion and it carried unanimously, with a 5-0 vote. Mrs. Simchick asked what the time table was for the jobs. Mr. Teske stated that the deadline was April 30<sup>th</sup>, if not sooner. She also asked if there were alternatives for the student traffic. Mr. Teske said they are already used to being diverted due to current rain. Mrs. Justice expressed pleasure this was being done, even though it was a lot of money. Mrs. Zorc asked about the locations. She also asked about the funding and Mr. Morrison explained it was coming from impact fees.

**H. Approval of Agreement For Construction Contracted Services with Macy Construction Corp, for Fellsmere Elementary School Walkway Covers – Mr. Teske**

Approval is recommended for the Agreement Form of Construction Contracted Services between the School Board of Indian River County and Macy Construction Corp, to furnish all materials and install new extruded aluminum walkway covers at Fellsmere Elementary School as outlined in the proposal. This Agreement is the result of the lowest of multiple quotes, in compliance with School Board Policy 6322, Competitive Solicitation Requirements for Construction Contracting, Section C. The cost of construction of this project is not to exceed \$77,500, which includes the proposal amount of \$62,500 and an owner added contingency in the amount of \$15,000. This Agreement includes all labor, materials and engineering, for an estimated overall total project cost of \$77,500. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell explained to the Board and audience that this was the same as Action Item F. Chairman Frost called for a motion. Mrs. Justice moved approval. Mrs. Zorc seconded the motion and it carried unanimously, with a 5-0 vote. Mr. Searcy asked what the difference was in price. Mr. Teske explained there was some difference in materials. Mr. Westenberger said this was added for contingency due to the difference in the job.

**I. Approval of Non-Instructional Work Calendars for Hurricane Irma Make Up Days – Mr. Green**

In the interest of the safety and well-being of students and employees of the District, the Superintendent declared district-wide closing of schools for students due to Hurricane Irma, Thursday, September 7, 2017 thru Friday, September 15, 2017. The Florida Department of Education has indicated that school districts will have two (2) days waived. Additionally, the District is able to waive two (2) of the missed days. Therefore, the District will need to make-up three (3) student days. The 2017-2018 Non-Instructional Work Calendars will be revised to provide for staffing during student attendance as outlined in the attached calendars. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell explained to the Board and the audience the changes and impacts. The calendar covers the different work calendars. Mr. Green added further detail and options provided to the CWA. Chairman Frost called for a MOTION. Mrs. Justice moved approval. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote. It was asked if the Union signed off on these dates. Mr. Green said yes.

**J. Approval of 2017-2018 Transportation Service Agreement with Senior Resource Association/Indian River Transit– Mr. Teske**

Attached is the 2017-2018 Transportation Agreement with Senior Resource Association/Indian River Transit. The agreement is to provide residential curb to curb transportation services to students with disabilities within the school district who live in areas which are deemed inaccessible by school bus. Superintendent recommends approval.

Chairman Frost turned this over to Dr. Rendell. Dr. Rendell thanked the Senior Resource Association for their partnership with transportation of a student. Chairman Frost called for a MOTION. Mrs. Justice moved approval. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote. The Board expressed their pleasure in the partnership. It was also asked why the District's smaller buses were not able to be used. Dr. Rendell explained the District's smaller buses were unable to get around the cul-de-sac where this student resides.

Mr. Morrison asked to address the School Board with regards to the Consent Item F that was tabled. He shared with the Board that the Exhibit in question was on the December 8 2015, Board Agenda - Action J. He read the information to the Board for clarification and explained he will bring this back to December 12<sup>th</sup>'s Meeting.

**VIII. SUPERINTENDENT'S REPORT**

Dr. Rendell just wanted to share a couple of changes in the two information items below. In Information A, it should read first quarter, not second quarter. This was just a correction in the blurb. The second correction is in Information B. This is a difference in the year stated. The year should state 2016/2017 not 2012/2013. The back-up is correct; the only change was to be made to the blurb.

Dr. Rendell went on to share with the audience the Recycling Program that was presented by Stephanie Fonvielle, from Solid Waste Disposal District. He explained the partnership between the recycling program and four of the schools that are going to participate in the pilot program.

IX. DISCUSSION

Mrs. Zorc brought up that there was a teacher that was present and wanted to have a discussion with regards to the emails that have been received. Mrs. Simchick stated, they felt this was a Human Resource and Superintendent decision. The Chairman turned this over to the Board Attorney, Mrs. D'Agresta. She provided some guidance to the Board and asked for the Superintendent to have time to review. At which time, the Chairman said the attorney advised the Board not to discuss the matter. Mrs. Simchick said she wasn't going to discuss a contractual issue. The Chairman finalized the conversation with advising the Mrs. Zorc to discuss this with the Board's Attorney. It was so noted by Chairman Frost, that the employee asked for it to be discussed.

X. SCHOOL BOARD MEMBER MATTERS

Mrs. Justice shared the CTE Steering Committee Meeting at Sebastian River High School, also Construction Career Day in Orlando was brought to everyone's attention, transportation will be provided. Executive Roundtable – Dodgertown Elementary is going to be a model school for Kids at Hope. An award was given for the Campaign for Grade Level Reading, Pace Setter Award. The Beachland Dedication was amazing. Veteran's Day recognition with being in school and recognizing all of the veterans. Mrs. Simchick congratulated the Vero Beach High School Band for the invitation for the trip, congratulations to the athletes for their signing. Mrs. Zorc thanked the support staff for supporting the degree program that has been promoted in 25 locations with the Indian River State College. Chairman Frost wanted to thank his colleges for the trust they have placed in him for taking the Chairman's position. He also wanted to thank Mr. Murray and Mrs. Cannon for working with the Superintendent on finding a solution for the make-up dates. Also, he and all of the Board Members, wished everyone a Happy Thanksgiving.

XI. INFORMATION AGENDA

**A. Recurring Vendor 1st Quarter Report of Released Purchase Orders - Mr. Morrison**

Pursuant to Action Agenda Item E. Business Meeting on August 8, 2017, whereby as a means of efficient management of District operations, the School Board approved, Purchase Order authority caps for a list of vendors that routinely provide goods and services to the District. In accordance with the School Board's directive, staff hereby, presents the attached report of released purchase orders or expenditures for all vendors on the list for the quarter July 1, 2017 through September 30, 2017, for fiscal year 2017-2018. This report is updated on a quarterly basis and ensures that previously approved limits are not exceeded. Please see attached backup.

**B. Charter School Annual Financial Audit Reports:**

Pursuant to Florida Statute 1002.33 (5)(b)1b) requiring the sponsor of a charter school to monitor its revenues and expenses of the charter school, and in accordance with Florida Statute 1002.33(9)(g)(2) requiring charter schools to provide an annual financial report, and in compliance with Florida Statute 1002.33 (9)(j)(1) in ensuring that the governing board of a charter school has retained the services of a certified public accountant or auditor for the annual financial audit, pursuant to s. 1002.345(2), the 2016/2017 charter schools Annual Financial Audit Reports are presented.

**XII. SUPERINTENDENT'S CLOSING**

Dr. Rendell wanted to echo the theme of Thanksgiving and he wanted to highlight the donations the District receives. These are the Wabasso School received \$1500 from the Fraternal Order of the Eagles. These funds will be used to purchaser classroom materials. The Chef's from the school were here today delivering Apple Crisp and Pecan pies that they made in their kitchen. Please look at the website to learn more about the school. And thank you to the Fraternal Order of the Eagles for this donation. Vero Beach High School received a \$1500 donation from Jean L. Taylor. These funds will be utilized by the Vero Beach High School Swim Team. They were very competitive and this will help in sending a couple of swimmers and divers to state. Our Public Information Office received a donation in the amount of \$5695 from Napier & Rollin, PLLC., to fund the Teacher of the Year and Employee of the Year. This year there is going to be a dinner for all of them together at Captain Hiram's, Tiffany Room.

**XIII. ADJOURNMENT – Chairman Frost**

Meeting was adjourned at approximately 7:24 p.m.

Any invocation that may be offered before the official start of the School Board business meeting is and shall be the voluntary offering of a private citizen to and for the benefit of the School Board pursuant to Resolution #2015-08. The views and beliefs expressed by the Invocation Speaker have not been previously reviewed or approved by the School Board and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to express allegiance to or preference for any particular religion, denomination, faith, creed, or belief by the School Board. No person in attendance at this meeting is or shall be required to participate in any invocation and such decision whether or not to participate will have no impact on his or her right to actively participate in the public meeting.

Anyone who needs a special accommodation may contact the School District's American Disabilities Act Coordinator at 564-3175 (TTY 564-2792) at least 48-hours in advance of the meeting. NOTE: Changes and amendments to the agenda can occur prior to the meeting. All business meetings will be held in the Teacher Education Center (TEC) located in the J.A. Thompson Administrative Center at 6500 – 57th Street, Vero Beach, FL 32967, unless otherwise specified. Meetings may broadcast live on Comcast/Xfinity Ch. 28, AT&T Uverse Ch. 99, and the School District's website stream; and may be replayed on Tuesdays and Thursdays at the time of the original meeting. For a schedule, please visit the District's website at [www.indianriverschools.org/iretv](http://www.indianriverschools.org/iretv). The agenda can be accessed by Internet at <http://www.indianriverschools.org>.