

The District School Board of Indian River County met on September 26, 2017, at 1:00 p.m. The Superintendent's Workshop was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Charles G. Searcy, and Board Members: Dale Simchick, Laura Zorc, and Tiffany M. Justice. Vice Chairman Shawn R. Frost was absent. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

Superintendent's Workshop Minutes

I. Meeting was called to order by Chairman Searcy at 1:00 p.m.

II. **PURPOSE OF THE WORKSHOP**

Dr. Rendell explained to the Board Members the topics that will be covered during this workshop. The first will be on the Superintendent's Goals for the year. Then there will be a wrap up review on the experience we had with Hurricane Irma by Mr. Teske. Dr. Martinez was supposed to do the Presentation for the PBIS and will not be able to do so at this time. We will do this later. The third topic today will be on the Textbook Adoption Process by Mrs. Dampier.

III. **PRESENTATIONS**

A. **Superintendent's Goals for 2017-2018 – Dr. Rendell**

Dr. Rendell went over the material that was provided to the Board Members for this discussion. They were the Five Year Strategic Plan, Goals for 2017-2018, and Monitoring Framework. Dr. Rendell reviewed all three hand-outs in detail for the Board Members. Each of the Board Members had questions for the different Monitoring Framework Items. Dr. Rendell responded with specific expectations for his goals. As the five goals were reviewed in detail, each of the Board Members had suggestions, as well. One of the Board Members brought up the Superintendent's Evaluation Tool, how some tools were gathered from other districts in the state and asked, if they can be shared. The Board agreed the evaluation needs to be revamped and they would like to hear from Dr. Rendell, as well. Mrs. Esplen was asked to distribute these samples to the Board Members. Dr. Rendell said he would bring the protocol to the Board as an Action Agenda item for approval.

RECESS at 2:17 for a five-minute break.

B. **Hurricane Irma Review – Mr. Teske**

Mr. Teske, Mr. Green, and Mr. Morrison came to the table to start this portion of the workshop. Dr. Rendell opened this portion of the workshop with explaining to the Board Members the experience the District had prior to the storm, during the storm, and after the storm. He introduced Mr. Teske, Mr. Green, Mr. Morrison and Mr. Michael. Mr. Teske presented a PowerPoint presentation for Pre-Storm Preparation,

During Storm Activities, and Post-Storm Procedures. He proceeded to share each of the departments' functions and brought each department head up to present their slides. As Mr. McCarty from School Food Service made his presentation, he also shared with the Board Members the request he received to serve the community. They launched two of the Emergency Meals Buses. Over 4000 meals were served in two days. Miss Idlette spoke with regards to the transportation/travel support. This included the protocols that had to be followed, securing the vehicles, staff, and Bus Compound during the pre-storm, during, and post-storm. The Transportation Department was very appreciative to have the time to run their routes prior to school re-opening. Mrs. Gregora spoke on behalf of the Health Services that was provided before, during, and after the storm. She explained to the Board Members the different types of coverage that were available at each shelter, along with how things were prioritized evacuations to and from shelter. A question came up with regards to the possibility of a person expiring in one of the School District's Shelters. Mr. Teske went through the entire process and was pleased to say that this situation didn't happen during this storm. Mr. Copeman covered Building Standards and Code Compliance. He reviewed the pre-storm, during the storm, and post-storm. Mr. Copeman's group worked closely with Mr. Michael's group after the storm. Assessments, damage reports, and updates were prepared on a spreadsheet. As the Board Members had questions, each department answered them and the Board was pleased. Mr. Green covered the IT coverage, all HR items, MOU items, communication, and how they were all affiliated. He compared this storm to how things were covered back from the storms in 2002-2004. It was also discussed about the payment to the employees and the new building. One of the Board Member's was very happy with the new building and the security of the IT equipment. Law Enforcement Support was presented by Mr. Teske and Sgt. Partee. They both covered the situation at Osceola Magnet School and how it was resolved. The Board Members had several questions on this and continued to praise to SRO's (Student Resource Officer's) and all departments. Mr. Morrison spoke about Risk Management in conjunction with the storm. He also spoke about payroll, MOU, purchasing, and the warehouse workers. Mr. Morrison went on to explain the task moving forward in working with FEMA with this storm and trying to finalize things from the 2004 storms. Claims have been opened for everything. The Board Members had questions about the older claims. Mr. Morrison shared candid conversations that were had with FEMA. The process is moving along a little better than it was in the past. The discussion of a temporary person or company to assist with this task was brought up by a Board Member. The Chairman and members of the Board were again very complimentary of the team effort that was done during this time. Mr. Teske wrapped up his portion of the workshop with sharing the Administrator's Role. An After-Action Review was provided to each of the Board Members for review. Each of the Board Members took a moment to speak to this panel. Appreciation was again expressed. Also, the Board Members discussed the funding, reimbursement, legislation, and the responsibility of the state.

RECESS at 4:05 for a five-minute break.

C. ~~PBIS Presentation~~

D. Textbook Adoption Process – Dr. Rendell

Dr. Rendell introduced Mrs. Dampier, Dr. Jones, and Mrs. Baysura. They will be discussing the Adoption of Instructional Material. Mrs. Dampier reviewed the process. Dr. Jones reviewed the timeline in details, along with the committee and their meetings. Mrs. Baysura continued to review a portion of the presentation and timeline. Mrs. Dampier shared with the Board Members, the assistance from Mrs. D'Agresta with securing two attorneys as Hearing Officers, if they are needed. One of the Board Members asked to have this mentioned during this evening's Business Meeting, so the public that watching is aware of the committee. Dr. Rendell explained the standards that are forthcoming. Concerns were expressed by the Board Members and Dr. Rendell. Mrs. Dampier responded to their concerns. The discussion of waiting on this was a concern due to Language Arts and Math are coming due next year. A Board Member asked about availability to review the material. It was explained this will be available electronically and at the school sites. They will not be able to take the books home. The Board Members are looking forward to seeing the material as it is presented.

- III. ADJOURNMENT – Chairman Searcy
Meeting adjourned at approximately 4:33 p.m.