

The District School Board of Indian River County met on February 9, 2016, at 6:00 p.m. The meeting was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 6500 – 57th Street, Vero Beach, Florida 32967. District School Board Members attending were: Chairman Dale Simchick, Vice Chairman Shawn R. Frost, and Board Members: Matthew McCain, Claudia Jiménez, and Charles G. Searcy. Dr. Mark J. Rendell, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Mr. Frost attended by telephone. Prior to the meeting, an invocation was given by David Paladin, Involvement Minister from Church of Christ of Vero Beach.

Business Meeting Minutes

- I. Meeting was called to order by Chairman Simchick.
Chairman Simchick announced that Mr. Frost was not present but was attending by telephone. Mr. Frost acknowledged his attendance.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS WAS PRESENTED BY: Sebastian River High School Naval Junior ROTC under the Direction of James R. O’Neal Master Gunnery Sergeant USMC (ret).
- III. ADOPTION OF ORDERS OF THE DAY
Chairman Simchick asked if Board Members had any items they wished to move from Consent, in addition to the deletion of Action H and Action J. Board Member requested to move Consent H and Consent B, item 5, to follow the Consent Agenda for discussion; and Consent E. Mr. McCain moved approval of the Orders of the Day, with the deletion of Action H and Action J; and moving Consent H, Consent B item #5 termination during probation, and Consent E to follow the Consent Agenda for discussion. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- IV. PRESENTATIONS
 - A. **Recognition of Eagle Scout Project at Liberty Magnet School – Dr. Rendell**
School Board Members and Superintendent recognized Adam Hansen for his Eagle Scout project at Liberty Magnet School. Eagle Scout was the highest achievement or rank attainable in the Boy Scouts of America (BSA).
 - B. **Recognition of Jacob Ursin, Vero Beach High School Student, Who, in an Act of Heroism, Rescued an Infant from a Submerged Car – Dr. Rendell**
School Board Members and Superintendent recognized Jacob Ursin, with a Plaque of Heroism for this act that occurred on Saturday, January 23.
- V. CITIZEN INPUT
Eric Cropek requested to speak on teacher dismissal.
Brenda Cropek requested to speak on teacher dismissal.

Diana Lawless requested to speak on teacher retention.

Liz Cannon requested to speak on teacher retention.

VI. CONSENT AGENDA

Chairman Simchick called for a motion. Mr. McCain moved approval of the Consent Agenda, moving Consent B item #5, E, and H to follow for discussion. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

A. Approval of Minutes – Dr. Rendell

1. Superintendent’s Workshop held 1/26/2016
2. Business Meeting held 1/26/2016

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Dr. Fritz

(Item #5 was moved.) Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of Budget Amendment – Mr. Morrison

This request was for approval of the following revised budget amendment for fiscal year ending June 30, 2016: Amendment #1 – 2016 Debt Service. Superintendent recommended approval.

D. Approval of Donation – Mr. Morrison

Sebastian River High School received a donation in the amount of \$1,000 from the Sebastian Clambake Foundation, Inc. The funds would be utilized by the Sebastian River High School Boys’ Lacrosse Team for travel, supplies, awards, and equipment. Superintendent recommended approval.

E. Approval of Vero Beach High School Junior State of America (JSA) Club Out-of-State Trip to Washington, D.C. – Mr. Rynberg

Moved

F. Approval of Student Leaving Indian River County for 2015-2016– Mr. Rynberg

This was a request to attend school in St. Lucie County for the remainder of the 2015-2016 school year. Superintendent recommended approval.

G. Approval of Student Leaving Indian River County 2016-2017– Mr. Rynberg

This was a renewal request to attend school in St. Lucie County from Indian River County. All necessary documents were attached. Superintendent recommended approval.

H. Approval of Out of Field Teachers Report – Dr. Fritz

Moved

Added on 2/5/2016:

I. Approval of Professional Technical Salary Amendments for Specific Positions – Dr. Fritz

The Human Resources Department and appropriate supervisory administrators had continued to review the Professional Technical tier assignments approved by the School Board on January 12, 2016. Based on review of knowledge, skills, experience, and wage assignments, the following amendments were recommended:

- Plant Supervisor Technical – Assign to Tier B
- Plant Supervisor General – Amend from Tier B to Tier C
- Plant Manager – Delete from Salary Schedule (this position no longer exists)

These amendments had offsetting costs so there were no additional costs to the School Board. Approval was to authorize the Superintendent to make the appropriate amendments to the current salary schedule. Superintendent recommended approval.

Items moved from Consent:

B. Approval of Personnel Recommendations – Dr. Fritz

This item was limited to item #5 Eric Cropek, a Vero Beach Elementary School teacher, who was recommended for termination during probationary period effective 2/10/2016. Superintendent recommended approval.

Dr. Rendell and Dr. Fritz answered questions regarding the recommendation. Chairman Simchick called for a motion. Ms. Jiménez moved approval of the recommendation. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval of Vero Beach High School Junior State of America (JSA) Club Out-of-State Trip to Washington, D.C. – Mr. Rynberg

Principal Shawn O’Keefe requested approval of Vero Beach High School’s JSA Club to travel to Washington, D.C., on February 12-14, 2016. All necessary insurance had been provided to Risk Management. There was no cost to the District. Superintendent recommended approval.

Board Member requested to ensure that, in the future, trips were presented for approval well in advance. Dr. Rendell agreed. He addressed the concern regarding liability. Chairman Simchick called for a motion. Mr. Searcy moved approval of the Vero Beach High School Junior State of America (JSA) Club Out-of-State Trip to Washington, D.C. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

H. Approval of Out of Field Teachers Report – Dr. Fritz

Approval was recommended for the attached Out-of-Field Teachers Report for the second semester. The Report included teachers who were out-of-field for course work, not Highly Qualified, or who were out-of-field or out-of-compliance for ESOL. A copy of the Report would be available prior to the meeting. Superintendent recommended approval.

Dr. Rendell reported that the numbers were just about the same as last year and three years past. He said that the ESOL certified teacher numbers fluctuated depending upon the number of English language learners in the classrooms. Dr. Rendell said that the District discussed the issue of out-of-field teachers with charter schools on a regular basis. Chairman Simchick called for a motion. Ms. Jiménez moved approval of the Out-of-Field Teachers Report. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

VII. ACTION AGENDA

A. Public Hearing and Board Approval of Recommended Instructional Materials – Mr. Rynberg

Pursuant to the Public Hearing to hear parent comments, recommended materials for Fine Arts K-12, Career and Technical 6-12, P. E. K-8 and HOPE/PE grade 9 had been available for public review for at least twenty (20) calendar days. As a part of the instructional materials adoption process, the School Board must receive public comment during a Public Hearing and meeting in accordance with School Board Policy 0169.1, Public Participation. The Instructional Materials Adoption Committees recommended adoption of the materials on the attached lists for the 2016-2017 school year. The Instructional Materials lists represented the Committees' selected materials for the courses listed. These materials would assist teachers in providing standards-based instruction for District students. The cost of this adoption was approximately \$1,244,964.50. At this time, the School Board would receive public comment and take action on the proposed Instructional Materials for Fine Arts K-12, Career and Technical 6-12, P.E. K-8, and HOPE/PE grade 9. Superintendent recommended approval.

Public Hearing

Chairman Simchick recessed the business meeting to conduct the public hearing.

Chairman Simchick announced that the Public Hearing was in session. Chairman Simchick asked the Superintendent if the Public Hearing was properly advertised in accordance with State Statutes. Dr. Rendell said, "Yes, I have." She asked Dr. Rendell if there were any written responses to be read. Dr. Rendell said, "No, there were not." The public was invited to address this issue.

Public:

Vicki Soule, CEO of Community Health Association and Member of the School Health Advisory Committee, requested to speak. She asked the District to reconsider how health curriculum was delivered through PE for middle and high schools.

Hearing no further requests to speak, Chairman Simchick announced that the Public Hearing was conducted pursuant to notice and that ample opportunity to address this issue was provided to all. The Board meeting was reconvened.

Dr. Rendell and Mr. Rynberg addressed the issue of curriculum mapping, scope, and sequence of delivery. Chairman Simchick called for a motion. Mr. McCain moved approval of the proposed instructional materials for Fine Arts K-12, Career and Technical 6-12, P.E. K-8, and HOPE/PE grade 9. Mr. Searcy seconded the motion. Mr. Rynberg reviewed the process of adoption and the curriculum mapping and delivery. He said that the instructional materials were available at the schools to give each teacher an opportunity to have a voice in the selection process. He said that the District was following the adoption cycle set by the State of Florida. Board Member was concerned about sufficient delivery of HOPE instruction. Mr. Rynberg said that HOPE was offered only in grade 9. Dr. Rendell proposed a review of current practices to ensure delivery of required content. He said that the HOPE class was available through virtual. Chairman Simchick called for a vote. The Board voted unanimously in favor of the motion with a 5-0 vote.

B. Approval of Release of Final Payment to Crowther Roofing & Sheet Metal for the Gifford Middle School Roof Replacement Project, SDRIC #2016-05 – Mr. Morrison

Approval is recommended for release of final payment in the amount of \$3,885.30 to Crowther Roofing & Sheet Metal for the Gifford Middle School Roof Replacement Project (SDRIC #2016-05). On September 22, 2015, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Gifford Middle School Roof Replacement Project in the amount of \$46,750.00 (\$36,750.00 Contractors Bid Price/\$10,000.00 Owner Added Contingency); with the final construction cost for this project totaling \$38,852.99. The unused balance of the Owner Added Contingency, in the amount of \$7,897.01, was a savings to the District. Final payment for this project was being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consists of the project retainage that was held until project completion. Superintendent recommended approval.

Chairman Simchick called for a motion. Mr. McCain moved approval of the release of final payment to Crowther Roofing & Sheet Metal for the Gifford Middle School roof replacement project, SDRIC #2016-05. Ms. Jiménez seconded the motion. Mr.

Morrison addressed questions from the Board regarding the remaining funds that would be utilized on other projects. The Board voted unanimously in favor of the motion, with a 5-0 vote.

C. Approval of Release of Final Payment to Atlantic Roofing II of Vero Beach, Inc., for the Citrus Elementary School Roof Replacement Project, SDRIC #2016-05 – Mr. Morrison

Approval was recommended for release of final payment in the amount of \$3,665.14 to Atlantic Roofing II of Vero Beach, Inc., for the Citrus Elementary School Roof Replacement Project (SDRIC #2016-05). On September 22, 2015, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Citrus Elementary School Roof Replacement Project in the amount of \$61,612.00 (\$51,612.00 Contractors Bid Price/\$10,000.00 Owner Added Contingency); with the final construction cost for this project totaling \$51,612.00. The unused balance of the Owner Added Contingency, in the amount of \$10,000.00, was a savings to the District. Final payment for this project was being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consisted of the project retainage that was held until project completion. Superintendent recommends approval.

Chairman Simchick called for a vote. Mr. McCain announced that he would not vote on Action C or Action D because he had a conflict of interest as this vendor was a client of his accounting firm. Ms. Jiménez moved approval of release of final payment to Atlantic Roofing II of Vero Beach, Inc., for the Citrus Elementary School roof replacement project, SDRIC #2016-05. Mr. Frost seconded the motion and it carried unanimously, with a 4-0 vote.

D. Approval of Release of Final Payment to Atlantic Roofing II of Vero Beach, Inc., for the Fellsmere Elementary School Roof Replacement Project, SDRIC #2016-05 – Mr. Morrison

Approval was recommended for release of final payment in the amount of \$3,339.40 to Atlantic Roofing II of Vero Beach, Inc., for the Fellsmere Elementary School Roof Replacement Project (SDRIC #2016-05). On September 22, 2015, the Board approved the Owner Contractor Construction Agreement (Lump Sum) for the Fellsmere Elementary School roof replacement project in the amount of \$54,263.00 (\$44,263.00 Contractors Bid Price/\$10,000.00 Owner Added Contingency); with the final construction cost for this project totaling \$44,263.00. The unused balance of the owner added contingency, in the amount of \$10,000.00, was a savings to the District. Final payment for this project was being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consisted of the project retainage that was held until project completion.

Superintendent recommended approval. Ms. Jiménez moved approval of the release of final payment to Atlantic Roofing II of Vero Beach, Inc., for the Fellsmere Elementary School roof replacement project, SDRIC #2016-05. Mr. Searcy seconded the motion. The Board voted unanimously in favor of the motion, with a 4-0 vote.

E. Approval of Release of Partial Retainage Payment to Pirtle Construction Company for the New Administration Complex, SDIRC 2014-22 – Mr. Morrison

Approval was recommended for release of partial retainage in the amount of \$228,997.13 to Pirtle Construction Company for the New Administration Complex Project (SDIRC 2014-22). On February 8, 2014, the Board approved Preconstruction fees in the amount of \$116,710. On October 7, 2014, the Board approved the Guaranteed Maximum Price (GMP) for Phase I in the amount of \$1,117,629.00 and on November 5, 2014, the Board approved the Guaranteed Maximum Price (GMP) for Phase II in the amount of \$5,399,380.00 for a total contract amount of \$6,633,719.00. Retainage held to date for this project totaled \$285,498.56, with a remaining balance of \$57,249.28, after approval of partial retainage payment. The remaining retainage balance would be brought to the Board at a later date upon completion of the project as approval of final payment to the contractor in accordance with Florida Statute 1013.50. Superintendent recommended approval.

Chairman Simchick called for a motion. Ms. Jiménez moved approval of release of partial retainage payment to Pirtle Construction Company for the new Administration Complex, SDIRC 2014-22. Mr. McCain seconded the motion. Mr. Morrison addressed a question on how the retainage was handled in compliance with the contract. He also addressed the question on warranties that included one year covering any items that broke or did not function properly. The Board voted unanimously in favor of the motion, with a 5-0 vote.

F. Approval to Piggyback the School Board of Martin County's Bid #1001-0-2013/JC, Comprehensive Maintenance Supplies, Materials, and Equipment; and to Issue Purchase Orders to Southern Janitor Supply for General Custodial Supplies – Mr. Morrison

Pursuant to School Board Policy 6320, the Purchasing Department requested approval to piggyback the School Board of Martin County's Bid #1001-0-2013/JC not to exceed \$70,000 for a one-year period. Purchases would include custodial supplies; such as, toilet tissue, paper towels, and cleaning supplies for all schools and departments. Pricing was as per the School Board of Martin County's Bid #1001-0-2013/JC. This bid would expire on November 19, 2016. Please see attached backup. Superintendent recommended approval.

Chairman Simchick called for a motion. Ms. Jiménez moved approval to piggyback the School Board of Martin County's Bid #1001-0-2013/JC, Comprehensive Maintenance Supplies, Materials, and Equipment; and to issue purchase orders to Southern Janitor Supply for general custodial supplies. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

G. Approval to Renew RFP #2014-16 for Roof Repairs with Multiple Vendors - Mr. Morrison

Pursuant to School Board Policy 6320 and the terms and conditions of RFP #2014-16, the Purchasing Department requested approval to renew this RFP for one additional year. On February 25, 2014, the Board awarded All Area Roofing and Waterproofing, Inc., Crowther Roofing and Sheet Metal of Florida, Dato Construction, LLC, Hamilton Roofing, Inc., Hi-Tech Roofing and Sheet Metal, Inc., Roof Authority, Inc., and Seal-Tight Roofing Experts, LLC, for roof repairs as needed. Projects less than \$5,000 were assigned on a rotational basis to all vendors whose point totals exceeded 250. For projects that exceed \$5,000 all awarded vendors were invited to provide a quote and award was made to the low bidder. All pricing, specifications, terms, and conditions would remain the same. This new contract period would be from February 25, 2016, through February 24, 2017. The estimated expenditure for this contract period was \$200,000. Please see attached copies of the renewal letters. Superintendent recommended approval.

Chairman Simchick called for a motion. Mr. McCain moved approval to renew RFP #2014-16 for roof repairs with multiple vendors. Mr. Frost seconded the motion and it carried unanimously, with a 5-0 vote.

H. Approval to Renew RFP #2014-17 for Security Office Services with All Pro Security Services - Mr. Morrison

Deleted

I. Approval of Resolution No. 2016-07 Authorizing the Reimbursement of Certain Costs for Certain Educational Facility Capital Improvements within the District – Mr. Morrison

The District expended certain funds from its capital project fund in order to acquire, construct, and equip the Citrus Bowl stadium renovation at Vero Beach High School and a classroom addition and cafeteria/multi-purpose room replacement at Beachland Elementary School. The School Board had given its preliminary authorization to permanently finance such projects through the issuance of tax-exempt certificates of participation. Pursuant to the Internal Revenue Code of 1986, as amended (the "Code"), the District must adopt a declaration of official intent in order to reimburse itself from proceeds of tax-exempt debt for any expenditures incurred prior to the issuance of such debt.

Resolution No. 2016-07 constituted the declaration of official intent for purposes of the Code. The adoption of the Resolution did not obligate the School Board to issue such debt but merely allowed for the reimbursement for any preliminary expenditures, if such debt was ultimately issued. Superintendent recommended approval.

Dr. Rendell noted that they were not asking for any money at this time but a process by which to repay the District for two projects, pending the receipt of project financing. Mr. Morrison explained that this Resolution did not obligate the Board to anything. The Resolution would give a 60-day look-back period to reimburse the District for soft expenses already incurred for those projects. Chairman Simchick called for a motion. Mr. McCain moved approval of Resolution No. 2016-07 that authorized the reimbursement of certain costs for Certain Educational Facility Capital Improvements within the District. Ms. Jiménez seconded the motion. Board Members discussed the planning process. Chairman Simchick called for a Roll Call vote as follows:

Mr. Searcy	yes
Mr. McCain	yes
Ms. Jiménez	yes
Mr. Frost	yes
Chairman Simchick	yes

The motion passed unanimously, with a 5-0 vote.

- J. Approval of Renewal Agreement between School Board of Indian River County and Florida Blue for Employee Medical Claims Administration – Dr. Fritz**
Deleted

- K. Approval of Agreement with Husch Blackwell for a Comprehensive Review of Progress toward Unitary Status - Dr. Rendell**

Attached please find the associated proposal for a comprehensive review of the School District's progress towards Unitary Status. This review was in support of the Superintendent's Goals for 2015-2016: Focus Area IV – School Community Relations. Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District Budget. This request was to grant the authority for the Superintendent to issue a purchase order for completion of the review.

The firm of Husch Blackwell had already completed initial work on this endeavor and the attached scope of work included a timeline for completion of the review, a written report with recommendations, and the estimated cost. The total cost to the District was \$76,838.50. Superintendent recommended approval.

Chairman Simchick called for a motion. Ms. Jiménez moved approval of agreement with Husch Blackwell for a Comprehensive Review of Progress toward Unitary Status. Mr. McCain seconded the motion. Board Members discussed this issue. Chairman Simchick called for a motion. The Board voted unanimously in favor of the motion, with a 5-0 vote.

VIII. SUPERINTENDENT'S REPORT

Dr. Rendell reported on the anticipated cut scores for school grades and District grade for 2014-2015 school year. He said that the Local School Report Card would be presented to Principals next week and to the Board on February 23. Dr. Rendell reported on two very positive things: He announced the new State Assistant Principal of the Year, Anne Bieber, Assistant Principal at Vero Beach High School. Dr. Rendell introduced Michelle Banack, the new Assistant Principal at Glendale Elementary School.

IX. DISCUSSION

No discussion items

X. SCHOOL BOARD MEMBER MATTERS

Mr. Frost recognized the hard work in putting together the Science Fair by Mrs. Falardeau and the Education Foundation and District Teachers. He recognized students for their outstanding entries.

Mr. Searcy reported on the condition of Beachland Elementary School. He encouraged the Superintendent to get a second opinion from Tallahassee before moving forward with the project.

Ms. Jiménez mentioned the workshops that were held earlier in the day. She gave a report on the Literacy Leader's meeting, the Executive Roundtable, and the Mental Health Collaborative Committee. Ms. Jiménez gave a shout out to Dr. Rendell regarding the workshops held with parents.

Chairman Simchick participated as a Reader at Indian River Academy Elementary School and handed out awards at the Education Foundation Science Fair Awards Ceremony. She thanked Dr. Rendell for the workshops held earlier in the day. Chairman Simchick mentioned the Five-Year Facilities Plan and upcoming projects. She recognized students who officially signed during the National Athletic Signing Day at Sebastian River High School.

XI. INFORMATION AGENDA

A. Financial Report for Month Ending November 2015 - Mr. Morrison

Attached were the Financial Reports for the month ending November 30, 2015.

B. Financial Report for Month Ending December 2015 - Mr. Morrison

Attached were the Financial Reports for the month ending December 31, 2015.

XII. SUPERINTENDENT'S CLOSING

Dr. Rendell put a shout out to Bruce Green, Chris Taylor, and Brian McMahon, who held town hall meetings at schools to talk about standardized test results, with great success. Mr. Green introduced the video on the Science Fair, National Signing Day, and Literacy Week.

XIII. ADJOURNMENT – Chairman Simchick

Meeting adjourned at approximately 7:47 p.m.