



## Beachland Elementary School School Advisory Council Minutes

December 19, 2023

8:00am in Media Center

In Attendance: Rachel Finnegan, Amy Korzon, Melissa Abdo, Trina Van Os, Naomi Speer, Jennifer Lueken, Angie Vitter, Kristi Challenor, Melanie Guettler, Erin Porter, Ruth Santiago, Traci Guthrie, Carrie Marques, Kathy Loureiro, Liz Kazmerowski, Tanya Hyde

Audience Member: Adrienne Polverari

Call to order by Amy Korzon in Media Center at 8:15am

- Approve minutes from November 17, 2023
  - Motion to approve: Trina, second Kristi Challenor, motion approved
- Book List Review:
  - Express your shelf coming for Literacy Week. Students will get to build a library shelf with their favorite books.
  - Polverari presents the list of approved books to be signed off on and added to the decision tree.
  - Library access for students can be changed to gain full access to our library by emailing your homeroom teacher and/or Mrs. Polverari.
  - SAC reviews the list of books to make sure the list of books is suitable for our library.
    - Motion Traci Guthrie, Second Tanya Hyde, motion approved.
- School Recognition Funds – instructional staff decide how the funds are allocated amongst all team members from cafeteria to teachers.
  - SAC is asked to review and determine if the School Recognition Fund distribution process. Finnegan reviews the procedures outlined for distribution of School Recognition Funds. Procedures presented to SAC on screen and discussion about disbursement guidelines ensued. Adjustments to the language surrounding disbursements for staff members that resign or leave before the end of a school year.
  - Instructional personnel hired after the school year begins to fill a vacant position due to a resignation will be included in the School Recognition Funds if the employee remains in the position through the end of the year and is currently employed with the School District of Indian River County.
  - Motion to approve allocation guidelines as amended: Kristi Challenor, 2<sup>nd</sup> Melanie Guettler, motion approved
  - SAC will meet again to approve final distribution.

Next meeting is February 23<sup>rd</sup>

Mrs. Korzon Adjourned the meeting at 9:04am

Meeting Minutes Submitted by: Melissa Abdo