



# Sebastian Elementary School

Home of the Sebastian Sea Turtles

## SAC Minutes October 16, 2023

**Attendance: Parents:** Erin Catanzano, Maureen Jeethan, Grace Sheldon, Nicole Durstin, Heather Linton, Margaret Hearndon, Dorothea Sanford, and Hayley Cascio

**Teachers:** Monica Sherrill- Long and Elizabeth Shukri

**Administrators:** Letitia Whitfield-Hart and Ashley Kohlstedt

### Call to Order:

A meeting of the Sebastian Elementary School Advisory Council was held in Media Center on October 16, 2023, Mrs. Sherrill-Long called the meeting to order at 5:10 P.M. Monica Sherrill-Long recorded minutes for this meeting.

### Minutes:

Monica Sherrill-Long and SAC Committee reviewed minutes for September of 2023. Mrs. Hearndon made a motion to approve meeting minutes. Mrs. Linton seconded the motion to approve minutes.

### New Business:

Elizabeth Shukri discussed Science Fair and what is required of the students for the Science Fair. Elizabeth stated that some of the materials are at the school if a student needs them. Mrs. Hart discussed that the Science Fair will be graded for grades 3-5. A Parent Science Fair Night was suggested for students and parents of grades 3-5 on November 6 from 6:00-7:00 p.m. Science Fair projects are due November 29. Mrs. Shukri will design a flyer for the Parent Science Fair Night. Mrs. Hart stated that the Department Chair of the Science Fair at the district office may be willing to stay after school to help the students with their projects.

The School Advisory Committee reviewed the School -Parent Compact and PFEP and approved and wrote changes to the documents. Mrs. Hearndon suggested corrections to the School -Parent-Student Compact and PFEP. Instead of "school activities calendar is distributed by semester"; to change it to monthly of principal's newsletter. On the PFEP, Weekly Principal Newsletters will be changed to Monthly Principal Newsletters. Also, Weekly Principal Phone calls and sends messages to parents via FOCUS. Mrs. Hart will be changing dates and adding Science Fair to the PFEP.

Mrs. Kohlstedt explained what Even Start is in Brevard County School System. Mrs. Hart discussed the schedule of SAC meetings and why the days and times are chosen. Mrs. Hart explained what Title I funds pay for and examples of events that are covered. Mrs. Linton asked if the Literacy Night for VPK can be incorporated into the Literacy Night with Kindergarten parents. Mrs. Hart explained the VPK program and staffing is handled by a different department chaired by Brooke Flood.

Mrs. Hart asked for SAC volunteers for the Sebastian Elementary School of Arts Thanksgiving Feast. Mrs. Hart also explained the process of the feast, tickets, and serving meals.

**Next Meeting Date & Time:** The next meeting will be held on January 29, 2024 @ 5:00 p.m. in SES Media Center

**Meeting Adjournment:** Motion: Ms. Sherrill-Long motioned to adjourn the meeting at 5:48 p.m. Motion carried unanimously.

**Minutes Submitted by:** Monica Sherrill-Long