



SRHS SAC MEETING MINUTES

DATE: August 21, 2023
PLACE: N-218
TIME: 3:30 PM

- A. Meeting called to order at 3:33 PM.
- B. Richard Lewis welcomed all and introductions were made. In attendance were Richard Lewis, Mr. Cummings, Josie Willems, Holly Hamilton, Amy Speak, Kristen Reiman, Karen Rutledge, and Missy Elward.
- C. Action Items
 1. Minutes from 5/15/23 Meeting were approved. Motion: Amy Speak, 2nd: Kristen Reiman; Result: Passed
 2. Nominations for SAC Officers
 - a. Richard Lewis was nominated for Chairperson by Holly Hamilton and 2nd by Amy Speak. Votes were affirmative and Richard Lewis was confirmed as Chairperson.
 - b. Holly Hamilton was nominated for Secretary by Amy Speak and 2nd by Kristen Reiman. Votes were affirmative and Holly Hamilton was elected as Secretary.
 3. The Code of Student Conduct was reviewed. It has been revised this year to focus on student learning, reduce distraction behaviors especially cell phone usage, and vaping consequences. Last year SRHS agreed with VBHS on the high school level to go silent through the day. It was not a district policy until now as it was integrated in the Code of Conduct for stricter measures for cell phone usage and vaping (nicotine and THC/drugs).
- D. Treasurer's Report-- \$15,004.47 was reported in May and was reflected on Mr. Lewis's numbers but Mrs. Willems had a report of \$6395.17 as of 8/18. Due to the discrepancy in the numbers reported, the treasurer's report will be correctly reported next meeting. Also since the last meeting, a payment of \$2933.25 was paid for transportation and \$2485.32 to tutoring.
- E. Bylaws were reviewed. Two amendments were proposed, specifically relating to when the meetings will be held. Both dealt with Article Viii Meeting Rules. One was Section 3 Paragraph 2 and the second one was Section 4, Paragraph 1. The amendment will change it from meetings every month to a minimum of 5 planned meetings a year. The motion was made by Holly Hamilton to approve the two in gross and seconded by Amy Speak. Discussion was held and the vote was unanimously approved.
- F. SAC membership requirements were reviewed and membership forms were distributed to those that wished to become members this year.
- G. SAC fund request
 1. Tutoring Salaries and Transportation –Mrs. Willems presented a proposal by Mr. Riskin requesting funds for \$3500 for afterschool transportation. The motion was made by Holly Hamilton and seconded by Amy Speak to approve. A discussion was held about incentivizing students to come to tutoring by providing snacks. Mr. Cummings stated that he had started working with the cafeteria manager to provide snacks for tutoring but that the manager had changed this year and he would resume these talks. The snacks would be purchased through the cafeteria account to get better pricing. The motion passed.
- H. Principals Report presented by Mr. Cummings.
 1. Review School Grade and Improvement Plan—A copy of the School Improvement Plan was reviewed and presented. The SIP consists of 3 main parts: High Yield Strategy for Academics, Culture and Climate, and Family and Community Engagement.

- a. Academics focuses on monitoring differentiation and continuing to improve on challenge areas. Significant findings included Alg 1 and ELA having a significant drop in achievement for our 9th graders from their 8th grade assessment performance. This could be partly due to the transition from middle school to high school.
 - i. Desired Goal: Increase percentage proficiency in all tested areas to increase by a minimum of 5%.
 - ii. How to reach goals: Collaborative planning will include teachers, administrators, ESE Support Facilitators and will allow whole departments to plan for success in their areas.
 - b. Climate and Culture
 - i. Desired outcome is to focus on instruction and increase attendance. Also, continue to increase communication.
 - ii. How to reach goals: Reviewed communication strategies, clear expectations of students and follow-through of consequences when necessary.
 - c. Family and Community Engagement
 - i. Desired outcome is for communication to increase parent awareness and attendance at school events.
 - ii. How to reach goals:
 1. Incoming Freshman parent night
 2. Sunday night school message call from principal
 3. Social medial posts to FB and Twitter regarding school events
 4. Grade level breakout sessions at school orientation
 5. Pride of Sebastian River and Marching Sharks Sneak Peek event in Sharks stadium
 6. At risk Senior parent info night before start of Open House
 - d. Motion was made to approve the SIP by Holly Hamilton and seconded by Kristen Reiman. The motion passed and the SIP was approved.
2. Reviewed mission and vision
 3. New staff members added were reviewed. Dean is an added position which will deal with discipline.
 4. Community partners were reviewed and it was stated that they are looking to add more.
 5. Improved in all school grade tested areas in 2022-2023. Math up 13%, Bio 9%, ELA 2% and US History 1%.
 6. Reviewed subgroup gains.
 7. Homecoming theme will be “Sink the Pirates”. There will be a bulletin board contests for all clubs and departments. There will be themed days. This year is SRHS 30th year of sports.
 8. FAST Testing for ELA/Reading will happen 3 times this year. It is required for graduation. The first was last week.
 9. ALG/GEO EOC is required for graduation.
 10. BIO EOC 10th grade test.
 11. Media Center updates:
 - a. Complete renovation
 - b. New center will include laptop distribution area and storage, student lounge area, new furniture, coffee/juice bar.
 - c. Estimated date of completion is early to mid November.
 - d. Furniture arrival scheduled for 9/29.

I. Meeting dates/times for 2023-2024:

1. 10/16 3:30
2. 1/22 3:30
3. 3/18 3:30
4. 5/6 3:30

J. Meeting was adjourned at 5:00 PM.