

## SAC Meeting minutes- August 29, 2023

- Meeting began at 3:57 pm
- Ms. Justice opened the meeting and made a motion to retain Mrs. Wentz as SAC President for this school year- all approved.
- Mrs. Wentz made a motion to approve current community and staff members in addition to the following positions: Secretary (Chantal Shaw) and Treasurer (Charlotte Jobe)- all approved
- Treasurer's report, presented by Mrs. Jobe: \$4,953.34.  
This balance includes Class Wallet funds not used by teachers from the previous school year.
- Mrs. Wentz made a motion to approve the meeting minutes from May 9, 2023. Ms. Mumm approved, Ms. Halleran seconded.
- Mrs. Jobe made a school request for 10 new 2-way radios. This would allow each teacher to have a radio for security purposes. The breakdown of the cost would be:
  - 10 radios@ \$255.00 each, total: \$2,550.00
  - 10 batteries@ \$67.50 each, total: \$675.00
  - 10 stubby antennas @ \$13.00 each, total: \$130.00Final total- \$3,355.00

Ms. Swanson made a motion to approve the purchase- all approved

- School updates and School Improvement Plan- presented by Ms. Justice  
The plan is updated quarterly-
  - There will be changes to the car loop area. The current stadium seating benches will be replaced with permanent metal benches. All of the foliage that is blocking the view of the students to their cars will also be removed along with the foliage closer to the road and near the gates, so traffic can be better seen for safety and security purposes.

\* Ms. Swanson asked if the foliage is located on the conservation side or our side of the school? Ms. Justice replied that it is on our side.

\* Ms. Halleran asked if the foliage that is near to where the students sit will be replaced with anything? Ms. Justice said no it would not be replaced because is in the middle of the sidewalk, so there will just be mulch put there.

➤ School Improvement Plan

- ✓ School Culture- Pelican Island's science proficiency increased from 37-60% last year. This was impacted within our school theme of environmental science. Work was done with science camps, a science brain-bowl competition, and question sessions during lunch blocks.
  - We want to continue these events and add community stakeholders, such as The Audubon Society and The University of Florida.
  - We would also like to provide an extended learning opportunity for 5<sup>th</sup> graders involving an advocacy program through The Audubon Society.
  - We will continue lunch trivia, focusing on standards taught in 3<sup>rd</sup> and 4<sup>th</sup> grades
  - Special area teachers will be doing environmental science activities with all students once a week.

- ✓ Monitoring and Engagement Strategies using high yield strategies- Pelican Island had improvements in every area tested by the state last year. We are hoping to continue this progression by:
  - School Leadership Team Meetings
  - teacher collaborative planning meetings: weekly lesson plans include high yield strategies
  - data chats: looking at how students are doing on their district and state assessments and making groups for kids who need extra support or enrichment.
  - classroom walkthroughs: will include visits from administration and coaches, district staff, and other teachers around campus. They will use a common walkthrough tool to document their findings.

\* Ms. Swanson asked what specifically was the marked improvement from last year? Ms. Justice shared that science increased to 60%, ELA increased to 58%, and math increased to 52%

\* Ms. Swanson wanted to know if afterschool camps going to be offered for our low performing students? Ms. Justice shared that yes, those students will receive those opportunities.

- ✓ Communication- There were no family engagements nights during the 1<sup>st</sup> quarter last school year. We want to increase this to 2 nights during 1<sup>st</sup> quarter this year. The events that are planned are Open House (September 14) and Coastal Cleanup with Ms. Lacey, our Media Assistant (September 16). Other communication implementations include:

- Family Calls via School Messenger
- Updated school marquee
- Pelican Press (Smore): sent to staff on Fridays

\*Ms. Swanson asked about the economic make-up of the students. Ms. Justice shared that those numbers have not been provided yet.

All sections were approved after each section was presented.

- Next meeting: Thursday, September 28 at 3:50 pm
- Meeting ended- 4:22 pm

**Minutes recorded and typed by Chantal Shaw**