

## SRMS SAC Minutes for August 27, 2020

† Call to Order **3:40 P:M**

† **Attending:** Todd Racine, Meredith Tatro, Jackie Ogilvie, Marie Taglione, Karen Pagan, Kenneth Brown, Patricia Giordano, Michele Holmes, Jessica Abadia, Maritza Lahodik,

† **Excused:** Paul Giordano, Briceli Gamez, Robert Crespo

† **Review and Approval** of the March 2020 Minutes: *Jackie Ogilvie motioned to approve/ Mr.Racine Seconded. All in favor, none opposed.*

† **Funding Requests**

NONE

† **Discussion Items**

### **School Improvement Plan**

A. Mr. Racine discussed all aspects of plan. Document is 80 pages long. Once submitted to SDIRC it can be accessed online. Mrs. Tatro provided a handout overviewing the plan (see attached) plan is still being finalized. Once completed Mr. Racine will forward to SAC members for review. September's meeting we will be voting on the school improvement plan.

### **B. Title I School Parent Compact (**See attached**)**

Mrs. Abadia asked if it was possible to have more Spanish speaking employees to help with parents who do not speak English. Mrs. Tatro expressed she has a difficult time trying to convey to her nonspeaking English parents. Mr. Racine recommended we add a bullet point and provide resources. Mrs. Lahodik suggested putting together a list of bilingual teachers and possibly having a Spanish conference night. Mrs. Giordano suggested hire a part time bilingual person to help facilitate our Spanish population. Possibly a Spanish Parent Advocate. Currently, Mrs. Gamez makes our bilingual Connect Ed calls.

Mrs. Ogilvie inquired to what we will do in lieu of Cowboy Credits this year. Sharon Dotson applied for a Grant to obtain PBIS Rewards program. Ms. Holmes shared many schools are going to have virtual rewards. The program is easy and user friendly.

### **C. Membership Update**

We need to start recruiting for this year. Mrs. Tatro received applications from Ms. Holmes of parents potentially interested with SAC. Mrs. Tatro will be making those calls next week. We have parents, community member and teachers who indicated they will not participate on SAC committee for the 2020-2021 school year. We can not have more staff than parents. Discussed possibility of having Team meetings and change start time of meeting to accommodate more parents.

### **† Budget**

**A. -Rollover Money \$6,380.17.** We have not received any new funds from the state for 20-21 school year. Mr. Racine is hopeful we may get more money this year since they are not awarding school recognition money. Money spent needs to correlate to the school improvement plan.

Parent Advocate Position for Bilingual parents possible funding through different budgets.

### **B. SAC Funds Request Form (See Attached)**

Mr. Racine presented a form he would like all SRMS staff to utilize when requesting funds. Suggested to put the SIP on back of form. Mr. Racine will review all requests to determine what budget the funds can be taken from. All SAC members are asked to review form and make any changes or suggestions bring to next meeting.

## **5. ACTION ITEMS**

**A. Meeting Dates for 2020-2021-**Tabled until next meeting when we have more members

## **6. INFORMATIONAL ITEMS**

### **a. Principals Report**

1. Over the summer SRMS was awarded PBIS Gold School. Last year we were silver year. Our goal this year is Platinum.
2. Received Gold Recognition for Volunteerism
3. We finished the year strong despite COVID and distance learning.
4. Teachers and staff have worked successfully these last 3 weeks to ensure a smooth opening
5. All students getting chrome books. We had several successful pick-up days.

6. Thanked everyone for participating on the SAC committee for 19-20. We will not hold a December meeting.

† Adjourn 5:10 P:M

† Next Meeting: September 15, 2020 at **3:30 P:M**

**Submitted By: Patricia Giordano**

**August Minutes**

**AREA OF FOCUS 1: Instructional practice specifically related to ELA**

*We will increase the learning gains of our lowest quartile students and encourage continued progress and growth in all students through teacher development in the High Five Reading Strategies.*

To accomplish this goal, we will:

- Strengthen literacy development across the content areas by incorporating the use of five specific, evidence-based strategies in every class by every teacher. The strategies are: Activating Background Knowledge, Questioning, Analyzing Text Structure, Visualization, and Summarizing.
- Provide literacy interventions for struggling readers and writers.
- Support teachers to improve instruction. Provide continued support through the Coaching Cycle to monitor needs of all teachers and students. Coaching involves a continuous cycle of observation, data collection, goal-setting, learning, collaborative planning, and reflection.

**AREA OF FOCUS 2: Instructional practice specifically relating to Differentiation**

*We will improve our planning process using assessments and data to differentiate instruction.*

To accomplish this goal, we will:

- Professional Development for Formative Assessments
- Focus on Instructional Routines in the Block Schedule
- Use data to drive planning and instruction based on individual student needs to close the achievement gap

**AREA OF FOCUS 3: Culture & Environment specifically relating to Social Emotional Learning**

*We will provide ongoing professional development to staff to empower students to develop self efficacy and resiliency which will ultimately improve academic performance, reduce behavior problems and emotional distress, and improve interactive social behavior.*

To accomplish this goal, we will use

- Culturally Responsive teaching, which makes meaningful connections between what students learn in school and their cultures, languages and life experiences.
- Trauma Informed teaching, which encourages teachers to put the focus on building relationships with students
- PBIS (Positive Behavior Interventions & Supports), affirming students when they make good choices
- Implicit Bias training, in which teachers learn to recognize unconscious attitudes and beliefs
- Youth Mental Health First Aid

**AREA OF FOCUS 4: School Theme**

*As part of our recent IB MYP re-authorization last spring, we were advised to address our teacher collaborative planning practices to include interdisciplinary as well as vertical and horizontal articulation.*

To accomplish this goal we will use:

- Collaborative Planning was one of three areas to address as a result of our last evaluation. Grade level and subject area lesson planning and meeting agendas will clearly identify how the MYP Matters to be Addressed are being met for Collaborative Planning. Agendas will be collected monthly from October through March and reviewed by IB Coaches for feedback.

# Sebastian River Middle School SAC Funds Request Form

- Must support on of three Focus Areas in current year's School Improvement Plan
- Presentation of staff member to SAC to be scheduled through SAC Chair
- Funding Notification provided to principal seven days prior to scheduled SAC presentation to determine if school funds can meet requested need.
- Submit form to SAC Chair (Principal can forward to SAC Chair if school cannot support the funding request; copy to staff member making request)

Date \_\_\_\_\_

Requested By \_\_\_\_\_

Department/Subject \_\_\_\_\_

Dollar Amount: \$ \_\_\_\_\_

Vendor Name & Items /Services to purchase:

\_\_\_\_\_  
\_\_\_\_\_

Describe the connection to the SIP Areas of Focus (Goals):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachments:  Yes  No

### ACCOUNTING PURPOSES

Approved by SAC \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_

(Minutes attached)

P.O. \_\_\_\_\_

Authorized Amount \_\_\_\_\_

SAC Budget Line: 0291-00-100-\_\_\_\_2-\_\_\_\_-077

**SEBASTIAN RIVER MIDDLE SCHOOL  
SCHOOL - PARENT COMPACT AGREEMENT**

2020-2021

The staff at our Title I school constantly strives to provide a safe, pleasant learning environment for every student. We request that you sign the following Compact Agreement to show your commitment to support your child's education.

**1. SEBASTIAN RIVER MIDDLE SCHOOL will:**

- **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:** implement core curriculum, enrichment, and intervention programs that are research proven to be delivered by highly qualified, effective teachers.
- **Hold parent-teacher conferences with bilingual staff during which this agreement will be discussed as it relates to the individual child's achievement.** Two conferences days will be scheduled; one each in October and February.
- **Provide parents with frequent reports on their children's progress.** Teacher will provide reports as follows: progress reports at mid grading periods four times a year, report cards four times a year, and more extensive and frequent reports for designated students. Please check FOCUS for specific grade information.
- **Provide parents reasonable access to staff with bilingual support.** The staff will be available for consultation with parents as follows: Teachers, resource teachers, and administrators are available to meet with parents during regular scheduled conferences and additional conferences during the school day as requested by parents.
- **Provide parents opportunities to volunteer and participate and to observe classroom activities as follows:** school activities calendar is updated monthly, volunteer sign up list is offered during orientation (through PTSA), and observations may be scheduled, if necessary, through the teacher or administrator throughout the school year.

**PRINCIPAL'S NAME:** MR TODD RACINE

Principal Signature: \_\_\_\_\_

**2. PARENTS/GUARDIANS will support our children's learning in the following ways:**

- *Participating, as appropriate, in decisions relating to my child's or children's education*
- *Working at home with my child including assistance with homework*
- *Encouraging good study habits; providing a suitable place for completing homework assignments*
- *Contact my child's teacher(s) if academic or behavioral concerns arise*
- *Attending teacher conferences to stay informed of my child's progress*
- *Attending workshops/trainings to assist me in being better able to support my child*
- *Serving, to the extent possible, on policy advisory groups at school, district and state levels*

**PARENT/GUARDIAN NAME:** \_\_\_\_\_ October \_\_\_\_\_ February \_\_\_\_\_

**Additional Meeting(s) with families:** \_\_\_\_\_

Parent signature: \_\_\_\_\_

**3. STUDENT RESPONSIBILITIES: I will:**

- *Set aside time for reading and completing homework assignments*
- *Return materials on time; give to my parent or responsible adult any notices from school every week*
- *Behave well and abide by all classroom rules; Follow the 4 Rs. Ready, Respect, Responsibility, & Righteousness*
- *Promote good citizenship by being a positive role model*

**STUDENT'S NAME:** \_\_\_\_\_ October \_\_\_\_\_ February \_\_\_\_\_

Student Signature: \_\_\_\_\_