

Sebastian River Middle School

SAC

September 24, 2012

MINUTES

CALL TO ORDER: Meredith Tatro called the meeting to order at 3:45 p.m.

WELCOME/INTRODUCTIONS: Ms. Tatro welcomed everyone to the first SAC meeting of the 2012-2013 school year. Each person introduced himself/herself.

ATTENDANCE:

Alejandra Cendejas	Ron Rompot
Margaret Davis	Debra Schroeder
Paul Giordano	Michelle W. Scott
Alan Kayser	Bennie Shaw
Dave Kramek	Melissa Sleeper
Shameka McCombs	Meredith Tatro

CHAIRPERSON/SECRETARY ELECTION: Meredith Tatro was unanimously elected as SAC Chair and Debra Schroeder agreed to serve as Secretary for the 2012-2013 school year.

RULES GOVERNING SCHOOL ADVISORY COUNCILS:

- Ms. Tatro reported that last spring, SAC Chairs and school principals received training to ensure that School Advisory Councils operated with transparency, according to Florida's government in the sunshine laws. Meeting notices will be published in the local newspaper. She advised members not to discuss SAC business outside of the meeting. Once an item is placed on the agenda, members cannot discuss it privately but must do so in the open forum of the SAC meeting. Members may request that an item be placed on the agenda.
- Dr. Shaw will check with the Florida Department of Education about SAC funding for the 2012-2013 school year.

SRMS SCHOOL ADVISORY BY-LAWS:

- Copies of the By-Laws were distributed and reviewed, with special attention to the purpose of SAC.
- SAC can vote to change these By-Laws at any time, provided the issue is placed on the agenda in advance.
- This year, there are 17 SAC members. The presence of **nine (9) members** will constitute a quorum.
- Missing two consecutive meetings may result in the loss of voting membership. Individuals must inform the Chair of the reason for absences and the Chair will then determine whether the member retains voting membership.
- Ms. Tatro recommended that the By-Laws be amended to remove the reference to meeting nine times during the year because SAC is not required to meet nine times.

SAC MEETINGS: Debra Schroeder moved to hold SAC meetings on the 4th Monday of the month, excluding November and December, beginning at 3:45 p.m. Melissa Sleeper seconded, and the motion carried.

2012 PROPOSED AMENDMENTS TO THE FLORIDA CONSTITUTION: Dave Kramek reported that Dr. Fran Adams, Superintendent, and Karen Disney-Bombach, School Board member, are asking all citizens to look closely at the proposals for Amendment 3 and Amendment 8 because these would impact school funding. SDIRC is planning to hold two public forums about this.

SCHOOL IMPROVEMENT PLAN (SIP): Dr. Shaw reported that he is working with Department Chairs to update the SRMS School Improvement Plan for 2012-2013. The updated data will be available online by Wednesday, September 26, 2012 and the new SIP will be presented at a future SAC meeting.

REVISED BELL SCHEDULE:

- Mr. Kramek shared the EPIC initiative, introduced two years ago, with SAC. EPIC goals include increased collegiality among teachers demonstrated by common planning, shared assessments, and data-driven instruction. Mr. Kramek has discussed with faculty and staff the idea of changing the bell schedule to allow each Department to meet weekly. All three of the other SDIRC middle schools have already modified their schedules to incorporate EPIC time into the school day. Mr. Kramek wants 80% buy-in, based on the PBS Gold-School criteria for implementing change effectively.
- The proposed schedule would shorten periods 1, 2, 3, 5, 6, and 7 by one minute. The extra 15 minutes now in 4th period would be eliminated, so all class periods would be the same length – 47 minutes. Sixth graders would no longer have a split lunch. There would be 15 minutes between lunches, allowing time to better clean and set-up for the second and third lunch periods.
- Students would attend a 30-minute 8th period every day, while teachers would supervise that 8th period four days per week. One day per week, teachers would have coverage during 8th period to attend a department/EPIC meeting.
- Dr. Shaw moved that SAC support the move to an eight-period day. Melissa Sleeper seconded, and the motion carried.

DRESS CODE:

- There was one rule change this year, stating that students are not to wear pants with holes, cuts, or frayed edges above the knee.
- The primary dress code violations this year, to date, have been:
 - ✓ Pants with holes, cuts, frayed edges above the knees
 - ✓ Mesh/see-through tops for girls
 - ✓ Sagging pants for boys
- Students who are out of dress code may use clothes provided by Ms. Michelle Scott.

SCHOOL IMPROVEMENTS:

- SDIRC has agreed to construct a pass-way between the front office and the Administrative Office.
- SRMS is requesting a covered walkway at the front of the school and at the bus ramp.
- Ron Rompot will donate an apartment-size washer and dryer to the school.

ADJOURNMENT: Melissa Sleeper moved to adjourn at 5:00 p.m. Margaret Davis seconded, and the motion carried.

Respectfully Submitted,

Debra Schroeder