

Pelican Island Elementary School

SAC Meeting Notes

November 20, 2019

Call to Order

Meeting called to order at 3:51 pm.

Attendance

Members Present

- Rachel Moree
- Donna Wentz
- Charlotte Jobe
- Kelsey Whelan
- Chantal Shaw
- Socorro Luna
- Tina Franke
- Donna Holleran
- Edlyn Recio

Members Not Present

- LaShanda Stinson (Excused)
- Sondra Weeks (Excused)
- Storm Smith (Excused)
- Marisol Nunez
- Off. Rosemond (Excused)
- Jeanine Sampson (Excused)
- Beverly Raiford (Excused)
- Bonnie Swanson (Excused)

Reading of Previous Minutes

Mrs. Franke made a motion to have the minutes read and approved after any changes to the Treasurer's Report is made by Mrs. Jobe to the October 22, 2019 minutes; motion seconded by Mrs. Jobe.

Treasurer's Report

Treasurer's Report was read by Mrs. Jobe. The current balance is \$6,005.68. This amount is different from that of last month; Mrs. Jobe will look into the difference and revise the October minutes, if needed.

School Updates

- The water bottle filler station is up and running in the cafeteria. Students have been using the filler regularly!
- Mrs. Wagner (assistant principal) has resigned as of immediately. Interviews for the position have already started and last through next Monday. Mrs. Moree is hopeful that the chosen applicant will start at the return of Thanksgiving break.

- There has been tremendously positive feedback about the One School, One Book initiative using *The One and Only Ivan*. The school submitted a video recording of parents and students to the state for November's Family Engagement Month contest.
- Principal Status Check PowerPoint was shared detailing school status.
 - PIE is the smallest elementary school with the greatest proportion of students with disabilities (about 120 students) other than Wabasso School.
 - School grade information from the past two school years was reviewed; each year was within two points of the previous.
 - School Improvement Goals were reviewed.
 - Increase achievement and proficiency
 - Increase family and community engagement
 - Teacher professional development opportunities were shared (Eric Jensen book study, Trauma Informed Care trainings, Exceeding Expectations conference, Instructional Rounds, PBIS).
 - Shifts made so far this year were shared (schedule, ESE model, collaborative planning, weekly professional development, social skills groups, specials, staff changes).
 - ELA, math, and science current proficiency and learning gains based on unit test averages were shared.

Parent-Family Engagement Plan (PFEP)

- Mrs. Moree shared the Parent-Family Engagement Plan (PFEP). As a School Improvement Plan goal, the PFEP is an important piece to consider. The team was asked to add and remove items or programs from the plan to make it relevant to current school offerings for parent engagement.
 - Mrs. Moree asked whether the monthly newsletter is still a necessary piece, given magnets were distributed to families.
 - Mrs. Jobe felt the monthly newsletter remains valuable as a reminder about that month's events. Parents can hang the newsletter on refrigerator.
 - Mrs. Holleran suggested to feature students within the newsletter each month. Parents and students are more likely to view it with student recognition while encouraging parent participation.
 - Mrs. Wentz noted that she liked the changes to the awards ceremony; the parents in her class also liked having the ceremony in classrooms.
 - Mrs. Luna felt there were mixed reviews from parents in her class about the awards ceremony; some liked it while others felt it was too informal.
 - Ms. Shaw agreed with Mrs. Luna's findings.
 - Mrs. Moree noted that 70% of families attended the awards ceremony.

- Mrs. Holleran suggested using senior citizens from the senior citizen center as morning greeters. She felt it would start students off positively for the day while increasing school recognition.
- The SAC team voted on the Parent-Family Engagement Plan (PFEP); all members approve the plan.

Next Meeting:

Monday, December 16, 2019 at 3:45 pm in the Media Center

Meeting Adjourned:

Kelsey Whelan motioned to end the meeting. Meeting ended at 4:10 pm on November 20, 2019.

Minutes recorded and typed by Kelsey Whelan on November 20, 2019.