

Pelican Island Elementary School

SAC Meeting Notes

February 11, 2019

Call to Order

Meeting called to order at 3:49 pm.

Attendance

Members Present

- Chris Kohlstedt
- Donna Wentz
- Jeanine Sampson
- Nicola Blanton
- Josie Willems
- Chantal Shaw
- Flor Lambert
- Beverly Raiford
- Maria Muth
- Charlotte Jobe
- Kelsey Whelan
- Sondra Weeks
- Caitlin Mumm
- Storm Smith
- Shannon McCarty

Members Not Present

- Edlyn Arroyo (Excused)
- Marc Lambert (Excused)
- Anita Ford (Excused)
- Officer Rosemond (Excused)
- Jennifer Pattillo (Removed)
- ~~Chaylene Lilley (Removed)~~
- ~~Terry Darrisaw (Removed)~~
- ~~Eileen Pollacek (Removed)~~
- ~~LaShanda Stinson (Removed)~~

Reading of Previous Minutes

Mrs. Willems made a motion to have the minutes read and approved; motion seconded by Mrs. Blanton.

Treasurer's Report

Treasurer's Report was read by Mrs. Jobe. The current balance is unchanged at \$12,001.14.

School Updates

- Single Point of Entry – The school is undergoing construction to create a single point of entry. Originally, the project was to be completed by the end of February; the bullet-resistant window company, however, did not work over winter break, delaying the timeline. The new projected completion date is after spring break.

- Academic Data – Academic data is currently looking good. There have been significant increases across the school. Supports have been added for grades 3-5 because of being tested grade levels. A new interventionist (Toby) has been hired for additional support. Teachers are being pushed to reach 60%+ scores, which should translate to a school grade of 'B' or higher.
 - Mrs. Weeks asked about the policy for working with student, especially in terms of whether parents are notified before their child is pulled out of class.
 - Mr. Kohlstedt replied that an IEP dictates the amount of time a student is pulled out for those services (speech, language, ESE) and parents are notified at the signing of the IEP. Each intervention pull out may not be specified to parents, but is decided with teacher's assistance for what is best for the child.
 - Mrs. Weeks replied that she does not think parents are involved enough, so notifying upon pull out is one method of communication.
 - Mrs. Willems noted that the 3rd grade interventionist did notify every child's parents at the start of the year. As a year long program, only the students who entered at the beginning of the year with parent permission participate. All 3rd grade teachers agreed at the start of the year to allow the students to go to her group because it was in the child's best interest and students are pulled on a rotating basis, so they do not always miss the same subject. Mrs. Whelan (interventionist) does pull out for one-on-one iReady support at the teacher's request.
 - Mr. Kohlstedt noted the difference between intervention and program.
 - Mrs. Muth stated that parents are notified at each parent conference of any interventions and parents sign on the form that they are aware.
 - Mrs. Lambert stated that she was notified before her child was tested, when they were setting goals, and before she entered the program. Mrs. Lambert also noted that she realizes the difficulties for teachers to keep up with each child in that if the child is not pulled at the regularly scheduled time, they may not have the chance to be pulled again until the next week. She feels it is beneficial.
 - Mr. Kohlstedt concluded by saying all decisions are made for the good of the students. Outside agencies have been turned away or made to use non-instructional time for services. The school is trying to close gaps through the interventions through use of data.
- Parent Survey – Mr. Kohlstedt requested the SAC committee look at last year's parent survey to evaluate the quality of the questions and whether any should be added or taken away. Also, in the past, paper responses have been best, but other methods have been online through Focus parent portal. Overall, feedback is requested.
 - Mrs. Muth suggests paper and send home multiple copies for separated parents.

- Mr. Kohlstedt said in the past that some individuals have filled out multiple copies themselves, skewing results.
- Mrs. Jobe asked the time frame the surveys are sent home.
 - Mr. Kohlstedt replied there is a time frame set by the district before the end of the school year.
- Mrs. Weeks suggested that at the next school event, set up tables to have parents fill out the survey right then.
 - Mr. Kohlstedt thought that would be a good idea to meet the response quota set by the district.
 - Mrs. Willems agreed that a table set up, possibly with incentives, is a good idea.
 - Mrs. Wentz suggested passing out the surveys to parents at tables in the cafeteria while waiting for the program to start, using the table or a clipboard to write.
 - Mr. Kohlstedt worries about the validity of the results so the same parent does not fill out multiple surveys to skew results. It could be possible to use the next parent night to have the masses fill out the survey, then leave the remainder of responses for online completion.

Other Information

- Removal of Members – Eileen Pollacek, Jennifer Pattillo, Chaylene Lilley, Terry Darrisaw, and LaShanda Stinson will be removed as members due to multiple unexcused absences.
- The picture of the SAC committee for the yearbook was taken.

Next Meeting:

Tuesday, March 12, 2019 at 3:45 pm in the Media Center

Meeting Adjourned:

Kelsey Whelan motioned to end the meeting. Meeting ended at 4:27 pm on February 11, 2019.

Minutes recorded and typed by Kelsey Whelan on February 11, 2019.