

School Advisory Council (SAC)  
Fellsmere Elementary School  
3:45 p.m., December 10, 2018

**Agenda**

Old Business

- Reading and Approval of the October SAC Minutes- Minutes were read and approved.

New Business

- Radio Fix Update- Ian McKay
  - Deputy McKay shared with parents and staff that the issues with the handheld radios were fixed by the radio technicians.
    - He also discussed the recent, unplanned fire alarm/drill due to an issue with the kiln in the art room. Students and staff followed proper procedures and everything went smoothly.
    - Deputy McKay's next project is to research wifi or cell service issues that are preventing staff from accessing apps and being able to place cell phone calls- both are third party logistics but will be researching both to discuss options at future date.
    - Mr. Echeverria shared the front of our school will be under construction to make a single-point entry. He is hopeful this can be completed in the summer months as to not disrupt school/students/parents/staff.
    - Deputy McKay shared all speakers in campus are now in working order and staff/students can hear announcements from anywhere on campus.
    - Mr. Chico asked if we have had any school breaks in, as they had happened in the past. Deputy McKay informed us that there have not been in recent years.
    - Deputy McKay also shared that our next active shooter drill will hopefully include the fire department and other rescue personnel for all parties to practice. He reminded staff not to become complacent and announced we will have a code yellow drill this coming Friday.
- Family Survey- Mr. Echeverria/Mrs. Matheny

- Mr. Echeverria shared responses from the Family Engagement Survey. We received 174 surveys back from families. Most parents would like to see funds allocated to assisting students with Math, Reading, and Writing supports, as well as, parenting resources/skill assistance. Parents indicated the best time of day for themselves to attend school functions is in the evening, between 5pm-7pm. Best day of the week was Friday. Based on this feedback, award ceremonies and the Christmas music concert were scheduled for evening hours and will also be on Fridays. When asked what barriers, parents face that prevent them from assisting students, most parents indicated there were no barriers. However, 37% stated there were barriers and nearly all responses stated working one or more fulltime jobs. Parents indicated the agenda was best way to communicate information and they would like to volunteer in the classroom, office, or cafeteria.
  - Mr. Echeverria and Mrs. Nolde discussed the upcoming recycling program in the cafeteria and that parent volunteers in the cafeteria will be needed to assist in making the program run smoothly until all students understand the new routines. Mr. Echeverria will put out a phone call to all parents to request volunteers.
- Testing Windows- Mr. Echeverria/Mrs. Matheny-
  - Mrs. Matheny provided the following information regarding testing windows:
    - iReady Diagnostic Testing: 3<sup>rd</sup> grade students have completed the reading diagnostic and will be completing the math diagnostic this week, ahead of Christmas break. In January, all other grade levels will complete the diagnostic testing.
    - All State Assessments will be paper and pencil based this year.
    - April 2<sup>nd</sup>-3<sup>rd</sup>: 3<sup>rd</sup> grade students will be taking the reading portion of the State assessment.
    - April 2<sup>nd</sup>: 4<sup>th</sup> and 5<sup>th</sup> grade students will be taking the writing portion of the State assessment.
    - May 1<sup>st</sup>-2<sup>nd</sup>: 4<sup>th</sup> and 5<sup>th</sup> grade students will be taking the reading portion of the State assessment.
    - May 6<sup>th</sup>-7<sup>th</sup>: Math portion of the State assessment.

- May 8<sup>th</sup>-9<sup>th</sup>: 5<sup>th</sup> grade students will complete the Science portion of the State assessment.
- The entire month of May, all students K-5 will complete iReady end of year diagnostic testing in both Math and Reading.
- A schedule of testing dates and more information will be sent home to parents in January.

#### Open Forum

Mr. Echeverria thanked Mr. Blanco for completing all the translations needed for documents being sent home to parents in all grades. Mr. Blanco suggested parent involvement meetings where parents can speak with other parents about how to be involved in their child's education, as educating students involves both parent and teacher working together.

Mr. Chico suggest this could be done during a "town hall" type meeting, where an agenda would be provided and specific questions addressed.

Mrs. Matheny shared Literacy Week will occur in January and events are currently being planned with a Literacy Committee.

Adjournment at 4:40.

Notes:

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