

Pelican Island Elementary School

SAC Meeting Notes

August 15, 2018

Call to Order

Meeting called to order at 3:55 pm.

Attendance

Members Present

- Chris Kohlstedt
- Charlotte Jobe
- Donna Wentz
- Kelsey Whelan
- Sondra Weeks
- Shannon McCarty
- Caitlin Mumm
- Storm Smith
- Jeanine Sampson
- LaShanda Stinson
- Nicola Blanton
- Flor Lambert
- Marc Lambert
- Edlyn Arroyo
- Josie Willems
- Chantal Shaw
- Beverly Raiford

Members Not Present

- Jennifer Pattillo (Excused)
- Chaylene Lilley
- Terry Darrisaw
- Eileen Pollacek
- Anita Ford (Excused)

Member Nominations – Teachers/Staff

- Chris Kohlstedt nominated Donna Wentz for SAC Chair. Mrs. Wentz has fulfilled one-three year term and would be moving into her fourth year as chair.
 - Mrs. Sampson asked if any other staff has stated interest in being SAC chair. Mr. Kohlstedt replied that he has not heard of anyone else wanting the position, but he has not outwardly asked, either.
 - Majority of members were present to be able to approve the nomination. A balanced grouping (teachers vs. parents; ethnicity; etc.) is needed. Sign-ups for SAC was available at Orientation.
 - Mr. Kohlstedt motioned to approve Donna Wentz as SAC chair/president; Mrs. Sampson seconded approval.
 - Mrs. Wentz was approved by all.

Member Nominations

Members were recruited by word of mouth and sign-up sheet at orientation. Any member with two consecutive unexcused absences will be removed as members. Voted members will be considered for demographics (ethnicity and gender) to allow for equal representation.

All parent/community and teacher/staff members were approved as voting members of the SAC Committee.

There will be eight meetings this year to fulfill 5-Star School requirements.

Reading of Previous Minutes

Mrs. Sampson made a motion to have the minutes read and approved; motion seconded by Mrs. Jobe.

Treasurer's Report

Treasurer's Report was read by Mrs. Jobe. Last year's balance ended at \$11,226.72. The current balance is \$11,802.50. The difference in money is due to additional funds by the state allocated based on FTE estimates of enrollment. More money is usually given in October for increased enrollment.

Mr. Kohlstedt reminded the SAC committee that the team determines the uses of the money to benefit all students. The team should make conscious decisions to benefit all students.

Requests may be granted or denied the same day as the request, or the team may request additional time after the presentation to consider the decision until next meeting.

- Mrs. Weeks asked if teachers may form a committee to determine uses of the money. Mr. Kohlstedt replied that it is not allowed to avoid swaying votes or bias. The decision for approval of funds must be determined entirely by the presentation. Mrs. Wentz added that she emailed teachers stating that all requests for funds must be emailed at least 10 days before the next meeting.

Parent Compact Agreement

Last year's parent compact agreement was distributed for review. The compact was originally made by the SAC committee many years ago. The compact may be agreed upon as is (with date change) or can be altered based on the committee's desires. More time can be requested before voting, if needed. A Spanish version is also available.

Mrs. Weeks made a motion to have the compact approved as is; motion seconded by Mrs. McCarty.

School Improvement Plan (SIP)

A team will meet Monday, August 20th at 3:45 pm to revise the School Improvement Plan. The plan includes the goals, barriers, and resolutions of the school. The three goals currently in mind for the SIP include standards-based instruction, social-emotional learning, and rigor. SAC members may attend the meeting to add input about the SIP. SAC members will be asked to approve the SIP with the changes at the September meeting. The SIP can be viewed on the website. Mr. Kohlstedt may also be contacted to make changes to the SIP if you are unable to attend the meeting. Mr. Kohlstedt would like all members to be involved, giving input and feedback.

Request for Funding

The kindergarten team requested funds to purchase a digital 1-on-1 assessment program called ESGI (www.esgisoftware.com) for all kindergarten classes (currently 3 classes) totaling \$480. The program tracks student progress in reading and math. Teachers at Fellsmere and Liberty use the program currently. Progress is hard to track in kindergarten and the assessment would help to drive instruction and keep parents informed. The program is standards-based.

- Mrs. Willems asked whether iReady is given in kindergarten. Mrs. Fobes replied that it is, but does not provide specific data. ESGI gives different, more specific data that pinpoints standards.
- Mrs. Jobe asked what the \$480 provides. Ms. Arroyo replied that it is a one-year license for 3 teachers.
- Mrs. McCarty asked about what would happen if more teachers were to be needed for kindergarten. Mrs. Raiford replied that numbers suggest that three classrooms should be fine and she does not foresee another teacher being needed.
- Mrs. Raiford asked what would be entailed if another teacher was to be needed. Mrs. Fobes said they could split their accounts with the new teacher. Each license allows for up to 35 students. Another license could also be purchased.

The kindergarten team added that other teachers who created assessments on the program could share the assessment.

- Mrs. Jobe will look into whether the company is approved by the district. Otherwise, communication with the company will be required so not to duplicate requests.
- Mrs. Willems and Mrs. McCarty both suggest to vote today on the request to allow for use now, rather than waiting for the trial to run out.
- Mrs. Raiford suggests adding an amendment for additional funds, should another teacher be needed.

Mrs. Weeks made a motion to approve the request up to \$640; motion seconded by Mr. Lambert. All members voted to approve the request.

- Mrs. Weeks would like to hear about the progress and usefulness of the program throughout the year.
- Mr. Kohlstedt is looking into state statutes about whether requests need to benefit all students, or just benefit student achievement.

Next Meeting:

Tuesday, September 18, 2018 at 3:45 pm in the Media Center

Meeting Adjourned:

Kelsey Whelan motioned to end the meeting. Meeting ended at 4:50 pm on August 15, 2018.

Minutes recorded and typed by Kelsey Whelan on August 15, 2018.