

Pelican Island Elementary School

SAC Meeting Notes

August 21, 2017

Call to Order

Meeting called to order at 3:55 pm.

Members Present

See sign-in sheet.

Member Nominations – Teachers/Staff

- Chris Kohlstedt nominated the following people for new SAC board positions:
 - Donna Wentz nominated as SAC Chair; Sondra Weeks motioned for approval; approved by all members.
 - Charlotte Jobe nominated as Treasurer; Chris Kohlstedt motioned to approve; Tracy Crawford seconded approval.
 - Kelsey Whelan nominated as Secretary; Sondra Weeks motioned to approve; Chris Kohlstedt seconded approval.

All nominations were voted on and approved.

Member Nominations – Parents/Community

Members were recruited by word of mouth and sign-up sheet at orientation. Any member with two consecutive unexcused absences will be removed as members. Voted members will be considered for demographics (ethnicity and gender) to allow for equal representation.

All parent/community members were approved by parent/community members as voting members of the SAC Committee.

Member Nominations – Teachers

All teacher members were approved by teacher members as voting members of the SAC Committee.

Reading of Previous Minutes / Old Business

Charlotte Jobe made a motion to have the minutes read and approved from the last meeting (May 1, 2017); motion seconded by Sondra Weeks.

Treasurer's Report

Treasurer's Report was read by Mrs. Jobe.

- Ending balance for 2016-2017 school year was \$13,240.18.
- After combining accounts, initial 2017-2018 budget is \$13,558.52.

School Improvement Plan

School Improvement Plan presents the school's mission, vision, goals, and budget. The plan will be posted on Tuesday, August 22, 2017 for online viewing. SAC members were requested to read the document to note any suggestions. All input is appreciated. SAC members will vote to approve the School Improvement Plan at the next meeting on Monday, August 28, 2017. After SAC approval, the document continues for district and board approval.

Sondra Weeks asked for Mr. Kohlstedt to discuss any changed sections from the previous year's School Improvement Plan. Mr. Kohlstedt replied that he will be making a PowerPoint presentation describing any changes, which Mrs. Wagner will present about at the next meeting on Monday, August 28, 2017 due to his absence from that meeting. One notable change is the addition of funds from the Learning Alliance after applying; two positions (K-2 coach and 3rd grade interventionist) were added for support from the additional money. Mrs. Wagner is well versed in the School Improvement Plan, as well, and any questions may be directed to Mr. Kohlstedt or Mrs. Wagner.

Notification of Meetings

Socorro Luna is responsible for the school's website and Facebook page. Agenda and previous meeting's minutes will be posted to the sites. A ConnectEd / School Messenger will be sent. The kiosk and newspaper also post the date for the next SAC meeting as a reminder.

Marc Lambert offered to donate a texting platform, allowing for reminders to be sent through text, as well.

In case of a known absence, call Donna Wentz at 564-6530 to be listed as excused for missed meeting.

Request for Funding

Josie Willems requested funds to purchase reading curriculum for all 3rd graders (4 classes of 18 students). The purchase will include Ready Reading Curriculum textbooks and associated teacher books. iReady computer component is district-funded. The request is being made for the textbook reading curriculum to form a blended program. Ready is research-proven for outperforming peers, especially for non-Caucasian and Title I students. The curriculum will be used for goal setting and teacher planning. The total for the requested money is \$1,436.00 plus shipping, with the total funds not exceeding \$1,700.00.

- Sondra Weeks asks if the request could be inclusive of the other grade levels. Josie Willems replied that she is only requesting 3rd grade due to initial FSA testing as a high-stakes year (promotion/retention). She cannot answer for the other grades; Mr. Kohlstedt or Mrs. Wagner would need to answer the initial question.
- Sondra Weeks asks if the materials would be reused in subsequent years. Josie Willems replied that the curriculum is consumable, so it cannot be reused, but the district is due for adoption of a new reading curriculum at the end of the current school year. Ready may be considered for adoption.

- Deb Lynch stated that she has spoken with other 3rd grade teachers, who liked the program due to the similar structure with the online program. Josie Willems stated that the program is very well aligned between platforms and to the standards.
- Sondra Weeks proposes SAC money be used for all students in all grades. Mr. Kohlstedt replied that the current request is only for 3rd grade. He does not know the statistics/research for Florida results, only for the New York research provided by Josie Willems. He can research the Florida statistics, if desired by the SAC team.
- Sondra Weeks asks not have the succession of materials in all grades kindergarten through 5th grade. Mr. Kohlstedt replied that he would want the materials used with fidelity and not wasted; not all teachers want the textbook and may not use it effectively.
- Donna Wentz advocates for Ready curriculum. She says it is engaging with colorful design, but rigorous. Attendees at curriculum planning meetings she had attended also advocated for Ready curriculum.
- Sondra Weeks asks whether the data from 3rd grade (if request is approved) can be used as data to proceed with ordering for the rest of the school. Mr. Kohlstedt said he would look at the statistics of impact and proceed from there.
- Sondra Weeks asks for Mr. Kohlstedt's input. He replied that as the school leader, he needed to look more at the statistics and he had more question to be answered before he could provide his opinion. He stated that if the district had found significant results, that they would have funded it.
- Josie Willems stated that the curriculum builds to scaffold instruction and any additional questions can be directed to her at 564-6518 or by searching 'Ready curriculum' online.
- Donna Wentz asks if anyone needed more time to process the information prior to making a decision. No member needed additional time.
- Sondra Weeks proposes \$10,200 be set aside in the SAC account for school educational materials. Jeanine Sampson disagrees. Sondra Weeks replies that the SAC committee needs to ensure that the purchase will affect all students. Josie Willems replied that it will impact all students by improving the school grade.
- Sondra Weeks motioned to approve the \$1,700 request for 3rd grade Ready Reading curriculum; Augustine Hudson seconded the motion.

Next Meeting:

Monday, August 28, 2017 at 3:45 pm in either the Media Center or the Coaches' Room, depending on location availability.

Meeting Adjourned:

Kelsey Whelan motioned to end the meeting. Meeting ended at 4:49 pm on August 21, 2017.

Minutes recorded and typed by Kelsey Whelan on August 21, 2017.