

SAC Minutes

July 26, 2017

Beachland Elementary School

Members Present: Vicki DeGroat, Tracey Segal, Cliff Melvin, Lorri Dior, Regina Davis

Staff Present: Susan DelTufo, and Colleen Lord

The meeting was called to order at 2:05pm by Dr. Lord. As first meeting of the school year, there were no prior minutes to approve.

Vicki DeGroat and Dr. Lord reported briefly on a recent SAC meeting that they attended at the District level. Dr. Lord distributed a copy of the current SAC bylaws. It was determined that we should be a little tighter with how the meetings are run. i.e they should be noticed to the community earlier than previously done and members should follow Sunshine guidelines. A lengthy discussion took place surrounding amendments that should be made to the bylaws, make up of membership and frequency of the meetings. It was determined that SAC will meet twice in August and then continue meeting on a monthly basis through May. Meetings will take place at 4pm at the school on the following dates:

2017

August 16th

August 30th

September 13th

October 11th

November 8th

2018

January 10th

February 21st

March 21st

April 11th

May 9th

Members may miss up to 2 meetings per school year. It is requested that members report their absence to the committee Chair or Principal in advance of the monthly meeting.

Membership must be comprised of a mix of Community Members (51% of membership) and School Board Staff (49% of membership). Ideal make-up of the committee would be 6-8 community members/parents and 5 school board employed staff. Clarification was made that parents serving on the committee must be nominated and voted on by fellow parents. Teachers must be elected by fellow faculty members and community members must be appointed by the Principal.

Tracey Segal motioned to amend the bylaws to reflect that parent representatives be voted on by a group of their peers at a SAC meeting within the first 45 calendar days of the school year. Vicki DeGroat gave a 2nd. All were in favor and the motion carried.

Vicki DeGroat motioned to remove all references to "student" in the bylaws as students are not able to serve on SAC at the elementary school level. Dr. Lord gave a 2nd. All were in favor and the motion carried.

It was determined that a flyer will be distributed to all parents who attend orientation on August 10th to educate them on SAC and offer them the option to join. The meeting commitment will be specified on

the sign up form and parents who are able to commit are welcome to sign up. Parent representatives will be voted in at the August 30th SAC meeting. Officers will be announced at back to school night on August 31st.

Dr. Lord gave a brief update on construction and school related items. Construction is on target for a temporary CO to be issued on 7/27/17. Final CO should be issued on 8/1/17 which will allow staff to gain entry into the building and start the process of moving classroom materials in. Student capacity is approximately 535. School Choice is closed for 3rd and 4th grade as they are at capacity. If all 5th grade students currently registered remain at Beachland through the 10 day count then there will be a need for an additional teacher. Discussion was had regarding mentoring opportunities for community members. Pastor Cliff mentioned that he had a number of people interested and ready to start volunteering at the school in a variety of different ways. Opportunities for student leadership opportunities are also being explored. These positions will be largely teacher driven. There is the possibility of needing a parent coordinator to help with the different mentoring opportunities.

Dr. Lord gave a brief presentation about our current school grade. Beachland was awarded an "A" grade for the 2016-2017 school year. Pastor Cliff had some questions regarding teacher and student retention rates. Beachland turned over a very low number of teachers last school year, with 1-2 teachers not returning. A concrete number was not able to be given for student retention rates. It was also questioned if SAC or the school created the goals and indicators for the School Improvement Plan. Concern was given to the target goal for proficiency considering that the rising 5th grade class did not perform as well as they could have on the 4th grade FSA. Teachers lead the charge in determining the goals and indicators. They will review the current goals and give input towards developing the final goals for the 2017-2018 SIP. Final goals will be presented to SAC for approval at an upcoming meeting.

The meeting was adjourned at 3:55pm following a motion from Tracey Segal and a 2nd from Dr. Lord.

Minutes prepared and submitted by Tracey Segal.